

Section 1: Applicant Information

Applicant _____ Address _____

Section 2: Location of Proposed Improvements

Legal Description Lot _____ Block _____ Subdivision _____ Zoning Classification _____

Section 3: Lot Information

Lot Size _____ (sq. ft.) Front Lot Width _____ Rear Lot Width _____ Lot Depth _____

Structure will be set back

_____ feet from **FRONT** property / lot line _____ feet from **REAR** property / lot line

_____ feet from **LEFT SIDE** property / lot line _____ feet from **RIGHT SIDE** property / lot line

Section 4: Type of Improvement

_____ New Construction

_____ Addition / Alterations

_____ Fence

_____ Sidewalk / Driveway

_____ Demolition / Relocate Bldg.

_____ Deck

_____ Sign

_____ Other

Dimensions of Improvement _____ Height of Structure _____

Describe Proposed Building activities for this permit application

Type of Frame:

_____ Masonry _____ Wood _____ Steel _____ Other

Type of Foundation _____

Size of Foundation _____

Business:
Number of Parking Spaces Available _____

Section 5: Contractor and Cost of Improvement

Starting Date (Approx.) ____/____/____

Completion Date (Approx.) ____/____/____

Cost of Improvement _____

Contractor _____

Address _____

Contact Person _____

Phone Number ____/____/____

Section 6: Certification

A SITE PLAN SHOWING THE LOCATION AND DIMENSIONS OF THE PROPOSED DEVELOPMENT SHALL ACCOMPANY THE APPLICATION. THE APPLICANT CERTIFIES THAT THE ABOVE INFORMATION IS TRUE AND ACCURATE AND THAT THE ABOVE CONSTRUCTION WILL COMPLY WITH THE ZONING ORDINANCE IN ALL RESPECTS. ZONING / BUILDING PERMITS SHALL BE APPLIED FOR WITH THE ZONING OFFICIALS AND SHALL EXPIRE TWO (2) YEARS AFTER THE DATE OF ISSUANCE. IF NO SUBSTANTIAL BEGINNING OF CONSTRUCTION HAS OCCURRED WITHIN 180 DAYS OF ISSUANCE, THE APPROVED BUILDING PERMIT WILL BE NULL AND VOID. A REQUEST FOR AN EXTENSION MAY BE SUBMITTED IN WRITING TO THE ZONING OFFICIALS FOR THEIR CONSIDERATION.

Signature of Applicant

____/____/____
Date

Section 7: Zoning Administrator's Decision

The Zoning / Building Permit is:

_____ Denied

_____ Approved

Fee: _____

Zoning Administrator

____/____/____
Date

P & Z Chairman

____/____/____
Date