

Section 1: Applicant Information

Applicant _____ Address _____

Section 2: Property Information

Legal Description of Property _____

 Square Footage of Lot _____ Lot Size _____ Zoning Classification _____

Section 3: Type of Improvement

_____ New Building	Dimensions of Improvement _____
_____ Garage	Demolition of Building (Name Building) _____
_____ Storage Shed	Type of Frame: _____ Masonry _____ Wood _____ Steel _____ Other
_____ Fence	Type of Foundation _____ Size of Foundation _____
_____ Sidewalk	Business: Number of Parking Spaces Available _____
_____ Deck	
_____ Sign	
_____ Other	

Distance from New Construction to:

Front Lot Line _____ Rear Lot Line _____ Side Yards: E or N _____ S or W _____

Section 4: Contractor and Cost of Improvement

Starting Date (Approx.) _____ Completion Date (Approx.) _____

Cost of Improvement _____

Contractor _____ Address _____

Section 5: Certification

A SITE PLAN SHOWING THE LOCATION AND DIMENSIONS OF THE PROPOSED DEVELOPMENT SHALL ACCOMPANY THE APPLICATION. THE APPLICANT CERTIFIES THAT THE ABOVE INFORMATION IS TRUE AND ACCURATE AND THAT THE ABOVE CONSTRUCTION WILL COMPLY WITH THE ZONING ORDINANCE IN ALL RESPECTS. ZONING / BUILDING PERMITS SHALL BE APPLIED FOR WITH THE ZONING OFFICIALS AND SHALL EXPIRE 2 YEARS AFTER THE DATE OF ISSUANCE. IF NO SUBSTANTIAL BEGINNING OF CONSTRUCTION HAS OCCURRED WITHIN 180 DAYS OF ISSUANCE, THE APPROVED BUILDING PERMIT WILL BE NULL AND VOID. A REQUEST FOR AN EXTENSION MAY BE SUBMITTED IN WRITING TO THE ZONING OFFICIALS FOR THEIR CONSIDERATION.

 Signature of Applicant Date

Section 6: Zoning Administrator's Decision

The Zoning / Building Permit is:

_____ Denied _____ Approved Fee: _____

 Zoning Co-Administrator Date Zoning Co-Administrator Date