

**January 27, 2025**

The West Bend City Council met in regular session at City Hall on Monday, January 27, 2025, at 7:00 p.m. with Mayor Kimberly Johnson presiding.

**ROLL CALL OF COUNCIL MEMBERS:**

Roll call of the City Council was answered by Joe Montag, Chris Newton, Linda Thilges and Brooke Winkelhorst. Council Member Grant Gearhart was absent.

**APPROVAL OF AGENDA:**

Moved by Chris Newton, seconded by Joe Montag to approve the agenda of the meeting. Roll call of vote, all present voting in the affirmative. Motion carried.

**APPROVAL OF MINUTES:**

Moved by Brooke Winkelhorst, seconded by Joe Montag to approve the minutes of the previous meeting. Roll call of vote, all present voting in the affirmative. Motion carried.

**APPROVAL OF THE WEST BEND COMMUNITY CENTER ANNUAL REPORT:**

Moved by Joe Montag, seconded by Brooke Winkelhorst to approve and place on file the 2024 West Bend Community Center Annual Report as presented. Roll call of vote, all present voting in the affirmative. Motion carried.

**TAX ABATEMENT APPLICATION – COUNTRY MAID, INC:**

Moved by Chris Newton, seconded by Linda Thilges to approve the tax abatement application submitted by Country Maid, Inc for the newly constructed commercial building located at 300 4<sup>th</sup> Avenue NE. Roll call of vote, all voting in the affirmative. Motion carried.

**MINIMUM ASSESSMENT AGREEMENT – COUNTRY MAID INC:**

Moved by Brooke Winkelhorst, seconded by Joe Montag to approve the minimum assessment agreement with Country Maid, Inc for the newly constructed commercial building located at 300 4<sup>th</sup> Avenue NE. Roll call of vote, all present voting in the affirmative. Motion carried.

**GAS/PUBLIC WORKS OPERATIONS REPORT:**

Gas/Public Works Foreman, Trevor Bruhn prepared the Gas/Public Works Operations Report for the City Council to review. Their department has excavated an abandoned gas service line, repaired piping at the water plant, prepped trucks for snow, completed sampling and monthly reports. Repairs were made on the lift station by John Deere and a water main break was repaired by SCE. Trevor and Jeremy have been working on Gas Operator Qualifications with IAMU and testing. The City Council would like to see more detail in the monthly report.

**COMMITTEE REPRESENTATIVE UPDATES:**

Mayor Kim Johnson reported that she had attended the Humboldt County 911 Meeting. Council Member Brooke Winkelhorst will be attending the Palo Alto County Emergency Management Meeting in Emmetsburg and Council Member Linda Thilges plans to attend the Palo Alto County Economic Development Board Meeting on February 10<sup>th</sup>.

**COUNCIL REPORT:**

Suggestions for the Mayor's monthly article was to highlight the Wolverine Den and their new director. The Mayor also mentioned that she would include the Daddy Daughter dance also. Meeting Log Sheets for 2025 were on the table for the Mayor and City Council. The Council received copies of the December 16<sup>th</sup> West Bend Public Library Board minutes and the Kossuth/Palo Alto County City Clerks Meeting. The Mayor and Council were asked to bring their budget binders to City Hall.

**OTHER BUSINESS:**

No other business was discussed.

**ADJOURNMENT:**

Moved by Linda Thilges, seconded by Brooke Winkelhorst to adjourn the meeting to Monday, February 10, 2025 at 7:00 p.m. at City Hall. Roll call of vote, all present voting in the affirmative. Motion carried.

ATTEST:

/s/ Kim Elbert  
Deputy Clerk

/s/ Kimberly Johnson  
Mayor