

October 13, 2025

The West Bend City Council met in regular session at City Hall on Monday, October 13, 2025, at 7:00 p.m. with Mayor Pro Tem Linda Thilges presiding.

ROLL CALL OF COUNCIL MEMBERS:

Roll call of the City Council was answered by Joe Montag, Chris Newton, Grant Gearhart and Linda Thilges. Council Member Brooke Winkelhorst was absent.

APPROVAL OF AGENDA:

Moved by Chris Newton, seconded by Joe Montag to approve the agenda of the meeting. Roll call of vote, all present voting in the affirmative. Motion carried.

CONSENT AGENDA:

Moved by Grant Gearhart, seconded by Joe Montag to approve the minutes of the previous meeting; the September 2025 Treasurer’s Report with a beginning balance of \$1,793,838.99, receipts of \$469,752.03, disbursements of \$436,285.08 and an ending balance of \$1,827,305.94; the September 2025 Budget Report and to order the following bills paid:

IAMU	SGNC DUES	1,592.19
ACCO	CHLORINATING SOLUTION	398.40
ALGONA PUBLISHING	SUBSCRIPTION-LIBRARY	63.00
AMERICAN PUBLIC GAS	MEMBERSHIP DUES	445.00
BENNETT RECYCLING	GARBAGE & RECYCLING COLLECTION	17,555.35
BLACKTOP SERVICE COMPANY	CRACKFILL	7,840.00
BORDER STATES INDUSTRIES	METER SOCKETS	1,455.25
RIESENBERG, L PETTY CASH	APPLIANCE TAG, POSTAGE-LIBRARY	42.00
CENTER POINT LARGE PRINT	BOOKS-LIBRARY	47.94
CENTURY LINK	LONG DISTANCE SERVICE	129.05
CITY OF WEST BEND	TRANSFER, CAFÉ PLAN	36,542.00
CLAYTON ENERGY CORP	PURCHASED GAS, RESERVATION, SERVICE	10,981.84
COMMUNITY LUMBER	DOOR, SUPPLIES	1,257.91
VISUAL EDGE IT	COPIER CLICKS/MAINTENANCE	229.13
DAKOTA SUPPLY GROUP	RINGS, SHOVEL, GUTTER BROOM, SPADE	1,489.40
DGR ENGINEERING	ELECTRIC RATE UPDATES	280.00
SPENCER OFFICE SUPPLIES	LABELS, COPY PAPER	131.81
ECOLAB	PEST CONTROL	110.33
EGGERS ELECTRIC	LABOR, PARTS-SIGN	534.80

EISCHEN SALES	LABOR, PARTS	73.48
FIRST NATIONAL BANK	BOOKS, AUDIOBOOK-LIBRARY	125.63
GUM DROP BOOKS	BOOK-LIBRARY	22.37
IOWA CODIFICATION	CODE WEB HOSTING FEE	450.00
IA DNR	WATER USE FEE	115.00
IMFOA	REGISTRATION-IMFOA CONFERENCE	150.00
IOWA ONE CALL	LOCATES	25.20
IPERS	IPERS REGULAR	8,322.96
IRBY ELECTRICAL DIST	CABLE CUTTER, CLIPS, STAPLES	1,182.35
KAMPEN FOODS	BATTERIES, CLEANING PADS	26.27
SEWELL, LISA	MILEAGE, FORMS, CLOCKS, KITS	490.31
MADISON COUNTY TREASURER	PROPERTY TAXES-WS#4	186.00
NEW COOPERATIVE INC	FUEL	984.86
MID AMERICAN ENERGY CO	CASH REQUEST-OCTOBER	17,000.00
MOSQUITO CONTROL OF IOWA	MOSQUITO CONTROL	5,230.00
NIMECA	PURCHASED POWER, TAXES, INSURANCE	132,498.26
NW COMMUNICATIONS	TELEPHONE, INTERNET	482.65
OVERDRIVE	EBOOKS/AUDIOBOOKS-LIBRARY	2,213.29
PMC ADVANTAGE INSURANCE	ADD FORD F450 PICKUP, PREMIUM AUDIT	2,078.00
PROSHIELD FIRE PROTECTION	INSPECTION, RECHARGES, SERVICE	1,124.85
SKARSHAUG TESTING LAB	TESTING, IMPACT FLIP SOCKET	338.72
UNITY POINT CLINIC	DRUG TESTING	42.00
TREASURER-STATE OF IOWA	SALES, USE & EXCISE TAX, WITHHOLDING	8,138.97
TRISTAR BENEFIT ADMIN	SELF INSURANCE CLAIM	144.36
US CELLULAR	CELL PHONE SERVICE	1,181.74
WELLMARK BCBS	HEALTH INSURANCE	19,675.89
WB ECONOMIC DEVELOPMENT	ENDOWMENT GRANTS, PACGDC #27 GRANT	66,133.00
WEST BEND RED POWER	FILTER, SWITCH, OIL, LABOR	646.84
WEST BEND JOURNAL	PUBLICATIONS-SEPTEMBER	1,365.85
WEST BEND UTILITIES	FINANCIAL/SEC SERVICES, UTILITIES, REBATES	10,466.11
WEST IOWA BANK	TRANSFER, WIRE FEE	7,021.40
OLSON, CRAIG	MOTEL ACCOMODATIONS, MEAL	558.40
EFTPS	FED/FICA TAX	11,119.05
ITRON	MAINTENANCE FEES	5,102.31
I & S GROUP INC	ENGINEERING, GENERAL SERVICES	91,407.85
CIT SEWER SOLUTIONS	UV LINING, STORM SEWER CLEANING	59,801.00
IOWA LAKES ELECTRIC	PRINCIPAL-TIF GO BONDS	36,000.00
VERIZON	DATA CARD-POLICE	40.01
KC NIELSEN	AIR FILTERS	78.29

BAHLER MECHANICAL	SERVICE, LABOR, PC BOARD	939.00
BRUHN, TREVOR	MILEAGE, ANTI-FREEZE, SPRAYER	759.28
PEFA INC	PURCHASED GAS	10,378.50
FOUNDATION ANALYTICAL	WATER TESTS	220.00
BLACKSTONE PUBLISHING	AUDIOBOOKS-LIBRARY	116.61
PINNACLE MARKETING GROUP	WEST BEND WEBSITE	79.00
CUSTOM KONCRETE	CONCRETE APPROACH-SHED	5,056.00
LIBERTY NATIONAL INS	EMPLOYEE INSURANCE PREMIUMS	227.00
ADVANTAGE ADMINISTRATORS	CAFE PLAN, ADMINISTRATION, SERVICE	622.00
AUREON	SERVICE, TRAVEL, OFFICE, ANTIVIRUS, BACKUP	1,341.23
AMARIL UNIFORM COMPANY	PANTS	168.38
AVESIS	VISION INSURANCE	77.89
DELTA DENTAL	DENTAL INSURANCE	218.24
NW IOWA LEAGUE OF CITIES	DUES	25.00
RIVER VALLEY TELEPHONE	PHONE SYSTEM TROUBLESHOOTING	412.50
PAYROLL CHECKS	TOTAL PAYROLL CHECKS	39,732.55
	CLAIMS TOTAL	633,541.85
	GENERAL FUND	119,377.88
	ROAD USE TAX FUND	383.81
	TAX INCREMENT FINANCING FUND	36,000.00
	DEBT SERVICE FUND	36,000.00
	WATER FUND	10,494.54
	SEWER FUND	145,161.84
	ELECTRIC FUND	202,081.27
	KOPAEG FUND	18,859.22
	GAS FUND	46,879.31
	LANDFILL/GARBAGE FUND	18,159.62
	RISK MANAGEMENT/SELF-INS FUND	144.36

Roll call of vote, all present voting in the affirmative. Motion carried.

PUBLIC HEARING ON THE PROPOSED 2025-2026 FISCAL YEAR BUDGET AMENDMENT:

This was the time and place advertised to hold a public hearing and take action on the proposed 2025-2026 fiscal year budget amendment. The City Clerk announced that there had not been any written objections filed with the City. Mayor Pro Tem Linda Thilges called for any written or oral objections from the public and there being none, the Mayor Pro Tem declared the public hearing closed.

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST BEND, IOWA, ADOPTING THE BUDGET AMENDMENT FOR THE 2025-2026 FISCAL YEAR:

Moved by Joe Montag, seconded by Chris Newton to adopt Resolution #2025-38, a Resolution Of The City Council Of The City Of West Bend, Iowa, Adopting The Budget Amendment For The 2025-2026 Fiscal Year. Roll call of vote, “Ayes” – Joe Montag, Grant Gearhart, Chris Newton, Linda Thilges; “Nays” – None. Resolution duly adopted.

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST BEND, IOWA, APPROVING CITY GRANT AGREEMENT WITH PALO ALTO COUNTY GAMING DEVELOPMENT CORPORATION:

Moved by Chris Newton, seconded by Joe Montag to adopt Resolution #2025-39, a Resolution Of The City Council Of The City Of West Bend, Iowa, Approving City Grant Agreement With Palo Alto County Gaming Development Corporation. Roll call of vote, “Ayes” – Joe Montag, Chris Newton, Grant Gearhart, Linda Thilges; “Nays” – None. Resolution duly adopted.

RESOLUTION APPROVING ESTIMATE FOR THE CONSTRUCTION OF A CONCRETE PAD FOR RECYCLING CONTAINERS:

Moved by Joe Montag, seconded by Grant Gearhart to adopt Resolution #2025-40, a Resolution Approving Estimate For The Construction Of A Concrete Pad For Recycling Containers. Roll call of vote, “Ayes” – Joe Montag, Chris Newton, Grant Gearhart, Linda Thilges; “Nays” – None. Resolution duly adopted.

RESOLUTION APPROVING QUOTATION FOR THE PURCHASE OF LINE REHABILITATION MATERIALS AND SUPPLIES FOR THE WEST BEND ELECTRIC DISTRIBUTION SYSTEM:

Moved by Joe Montag, seconded by Chris Newton to adopt Resolution #2025-41, a Resolution Approving Quotation For The Purchase Of Line Rehabilitation Materials And Supplies For The West Bend Electric Distribution System. Roll call of vote, “Ayes” – Joe Montag, Chris Newton, Grant Gearhart, Linda Thilges; “Nays” – None. Resolution duly adopted.

FIRE DEPARTMENT TRUCK BED QUOTATIONS – HIWAY TRUCK EQUIPMENT:

Moved by Chris Newton, seconded by Joe Montag to approve the quotation submitted by Hiway Truck Equipment, in the amount of \$5,412.36, for a rancher body 9’3” x 96” steel bed for the mini-pumper fire truck. Roll call of vote, all present voting in the affirmative. Motion carried.

APPOINTMENT OF WEST BEND PLANNING AND ZONING COMMISSION MEMBER:

Moved by Joe Montag, seconded by Grant Gearhart to appoint Michael Messner to fill the vacant board position on the West Bend Planning and Zoning Commission with a term expiration date of July 1, 2026. Roll call of vote, all present voting in the affirmative. Motion carried.

APPROVAL OF SANTA DAY PARADE ROUTE:

The West Bend Chamber of Commerce is proposing to hold a parade for their Christmas Open House on December 13th. They have asked that the City Council consider approving the route as presented. Moved by Joe Montag, seconded by Grant Gearhart to approve the “Santa Day Parade Route” submitted by the West Bend Chamber of Commerce and scheduled to take place

at 11:15 a.m. on Saturday, December 13, 2025. Roll call of vote, all present voting in the affirmative. Motion carried.

POLICE REPORT:

Police Chief, Anthony Laubenthal submitted his monthly report to the City Council. Last month MART was held in Dickenson County for a joint training with the HEAT team. The Police Chief did not attend. This month will be held in Emmetsburg. They will perform structure clearing and night shooting. The yearly recertification for handgun, rifle, shotgun and off duty handgun has been completed. Anthony led the Homecoming Parade and presented the Stranger Danger Program to the Pre-K children at the West Bend-Mallard Community School. The calls for the past month were reviewed. There were two building permits approved last month. One permit was denied and sent to the Board of Adjustment for a variance.

ELECTRIC OPERATIONS REPORT:

Electric Operations Manager, Craig Olson prepared the Electric Operations Report for the month of September. The City Council looked at the work that has been performed in West Bend and the other communities. KOPAEG will assist West Bend with refurbishing a section of the rural distribution line.

COMMITTEE REPRESENTATIVE UPDATES:

The City Council Sewer Committee will meet on Tuesday, October 21st at 11:00 a.m. to discuss design details for wastewater treatment improvements.

COUNCIL REPORT:

The NIMECA financial statements and WS#4 cash request were included in the Council Report. The Northwest Iowa League of Cities will hold a "Legislative Mixer" with area legislators in Sheldon on Thursday, October 16th. The City will begin advertising for help for the upcoming Ice-Skating season. The City Council discussed possible projects that could be applied for through the Palo Alto County Gaming Corporation this year. ISG submitted an update on the projects that they have been working on for the City.

OTHER BUSINESS:

No other business was discussed.

ADJOURNMENT:

Moved by Grant Gearhart, seconded by Joe Montag to adjourn the meeting to Monday, October 27, 2025, at 7:00 p.m. at City Hall. Roll call of vote, all present voting in the affirmative. Motion carried.

ATTEST:

/s/ Lisa Sewell
City Clerk

/s/ Linda Thilges
Mayor Pro Tem