

**November 10, 2025**

The West Bend City Council met in regular session at City Hall on Monday, November 10, 2025, at 7:00 p.m. with Mayor Pro Tem Linda Thilges presiding.

**ROLL CALL OF COUNCIL MEMBERS:**

Roll call of the City Council was answered by Joe Montag, Chris Newton, Grant Gearhart, Linda Thilges and Brooke Winkelhorst. Also present for the meeting were Andrew Virkler and Joe Formaro.

**APPROVAL OF AGENDA:**

Moved by Chris Newton, seconded by Brooke Winkelhorst to approve the agenda of the meeting. Roll call of vote, all present voting in the affirmative. Motion carried.

**CONSENT AGENDA:**

Moved by Grant Gearhart, seconded by Joe Montag to approve the minutes of the previous meeting; the October 2025 Treasurer’s Report with a beginning balance of \$1,827,305.94, receipts of \$795,554.60, disbursements of \$602,771.43 and an ending balance of \$2,020,089.11; the October 2025 Budget Report and to order the following bills paid:

BENNETT RECYCLING	GARBAGE & RECYCLING COLLECTION	18,400.70
CITY OF WEST BEND	TRANSFER, CAFÉ PLAN	40,542.00
CLAYTON ENERGY CORP	RESERVATION, SERVICE, PURCHASED GAS	10,117.79
COMMUNITY LUMBER	SUPPLIES	199.60
VISUAL EDGE IT	COPIER CLICKS/MAINTENANCE	257.55
DAKOTA SUPPLY GROUP	PLUMBING SUPPLIES	824.28
GWORKS	ANNUAL LICENSE FEES, FRONTDESK	12,000.00
SPENCER OFFICE SUPPLIES	MESH CHAIR, OFFICE SUPPLIES, FLOOR MAT	461.80
ECOLAB	PEST CONTROL	110.33
EGGERS ELECTRIC	PARTS, LABOR-MAIN ST SIGN	498.12
EISCHEN SALES	PARTS, GREASE	187.38
FIRST NATIONAL BANK	SUPPLIES, SHELVES, BOOKS-LIBRARY	349.07
HOLIDAY INN DES MOINES	ROOM RENTAL-IMFOA	118.72
IOWA CODIFICATION	ORDINANCE CODIFICATION	354.00
IOWA LEAGUE OF CITIES	REGISTRATION-BUDGET WORKSHOP	60.00
IOWA ONE CALL	LOCATES	46.80
IOWA RURAL WATER	MEMBERSHIP DUE	315.00
IOWA UTILITIES COMMISSION	ASSESSMENTS	2,177.00
IPERS	IPERS REGULAR	8,338.28
IRBY ELECTRICAL DIST	ELECTRIC SUPPLIES	35,145.71
JP COOKE COMPANY	PET LICENSE TAGS	77.75
KAMPEN FOODS	SUPPLIES	73.59
ELBERT, KIM	MEALS, MILEAGE	305.01
KRUDICO INC	PLUMBING SUPPLIES-FILTERS	2,582.88
SEWELL, LISA	MIRROR, EASELS, WORKSHOPS	594.22
NEW COOPERATIVE INC	FUEL	1,235.76
MID AMERICAN ENERGY CO	CASH REQUEST-NOVEMBER	13,000.00
MIDAMERICA BOOKS	BOOKS-LIBRARY	180.65
MOGLER ELECTRIC	OUTLETS-LIBRARY	225.71
NIMECA	PURCHASED POWER, ASSESSMENT	141,513.41
NW COMMUNICATIONS	TELEPHONE, INTERNET	392.73
OVERDRIVE	EBOOKS/AUDIOS-LIBRARY	336.38
PALO ALTO CO RECORDER	RECORDING FEES-B OF A	12.00

SKARSHAUG TESTING LAB	CLEAN/TEST GLOVES	94.94
BIG SOO TERMINAL	BULK SALT	5,540.16
WEST BEND FIRE DEPARTMENT	MEETINGS, CALLS	7,660.00
TREASURER-STATE OF IOWA	SALES, USE & EXCISE TAX, WITHHOLDING	8,105.41
US CELLULAR	CELL PHONE SERVICE	525.38
VAN-HOF TRUCKING	FREIGHT-SALT	591.03
VERMEER SALES & SERVICE	BATTERIES, SPRAY GUN	158.86
WELLMARK BCBS	HEALTH INSURANCE	19,675.89
WEST BEND FORD	LABOR, PARTS, SERVICE	639.07
WEST BEND RED POWER	PARTS	25.34
WEST BEND JOURNAL	PUBLICATIONS-OCTOBER	430.63
WEST BEND UTILITIES	UTILITIES	5,556.67
WEST IOWA BANK	TRANSFER, WIRE FEE	7,021.40
ZIEGLER INC	HEATER RELAY, FILTERS, LABOR	3,742.53
DEARBORN LIFE INSURANCE	EMPLOYEE LIFE INSURANCE	310.50
WALTER SCOTT DISBURSEMENT	CASH RECONCILIATION-OCTOBER	13,067.85
EFTPS	FED/FICA TAX	12,029.75
METER DEPOSIT CUSTOMER	METER DEPOSIT RETURN	450.00
LAUBENTHAL, ANTHONY	GLOVES-POLICE	110.11
RAW CUSTOMS	PARTS, INSTALL SLIDE-IN UNIT, TIRES, COVERS	7,899.76
VAN WERT INC	FCS INSTALLATION	200.00
P & R ENTRY DOORS	DOOR REPAIR	344.50
CIT SEWER SOLUTIONS	JET VAC, TELEVISIONING	5,036.42
VERIZON	DATA CARD-POLICE	40.01
KC NIELSEN	TRAILER PLUG	20.83
BRUHN, TREVOR	LOCATOR WIRE	140.04
PEFA INC	PURCHASED GAS	5,808.12
SCHUVER, JEREMY	MILEAGE, BOOTS	246.35
FENCHEL, DOSTER, BUCK	LEGAL SERVICES	168.00
FOUNDATION ANALYTICAL	TESTS-WATER/WASTEWATER	179.00
SENSAPHONE	SUBSCRIPTION RENEWAL	83.40
PINNACLE MARKETING GROUP	WEST BEND WEBSITE	79.00
TNT CONSTRUCTION	LABOR-CITY HALL DOORS/TRIM	480.00
LIBERTY NATIONAL INS	EMPLOYEE INSURANCE PREMIUMS	227.00
ADVANTAGE ADMINISTRATORS	CAFE PLAN BILLING	582.00
AUREON	ANTI-VIRUS, BACKUP, OFFICE 365	138.73
AVESIS	VISION INSURANCE	77.89
DELTA DENTAL	DENTAL INSURANCE	218.24
PAYROLL CHECKS	TOTAL PAYROLL CHECKS	42,431.32
	CLAIMS TOTAL	441,170.35
	GENERAL FUND	40,450.12
	ROAD USE TAX FUND	550.88
	EMPLOYEE BENEFITS FUND	75.90
	METER DEPOSIT FUND	450.00
	LOCAL OPTION SALES TAX FUND	40,000.00
	WATER FUND	19,013.70
	SEWER FUND	7,256.74
	ELECTRIC FUND	258,590.74
	KOPAEG FUND	14,689.96
	GAS FUND	41,117.67
	LANDFILL/GARBAGE FUND	18,974.64

Roll call of vote, all present voting in the affirmative. Motion carried.

**RESOLUTION ESTABLISHING POSITION AND WAGE FOR CITY OF WEST BEND EMPLOYEE:**

Moved by Chris Newton, seconded by Brooke Winkelhorst to adopt Resolution #2025-44, a Resolution Establishing Position And Wage For City Of West Bend Employee. Roll call of vote, “Ayes” – Joe Montag, Chris Newton, Grant Gearhart, Linda Thilges, Brooke Winkelhorst; “Nays” – None. Resolution duly adopted.

**PROPOSED ORDINANCE ADDING SCOOTER REGULATIONS:**

Simmering-Cory was asked to prepare an Ordinance for the City that would amend the City Code by adding scooter regulations. They have suggested that a new section be added to Chapter 62 (Traffic Regulations). The City Council discussed the proposed Ordinance. They would like to see something added to the Ordinance like the Bicycle Ordinance whereby special penalties can be applied through fines or confiscation. Simmering-Cory will be contacted regarding this update.

**MIDWEST TECHNOLOGY QUOTATION – SECURITY CAMERA SYSTEM:**

Moved by Chris Newton, seconded by Joe Montag to approve the quotation submitted by Midwest Technology, in the amount of \$14,619.96, for a security camera system on Broadway Avenue. Roll call of vote, all present voting in the affirmative. Motion carried. The security camera system will be paid for by transferring money to the General Fund from the Local Option Sales Tax Fund.

**MIDWEST TECHNOLOGY QUOTATION – TELEPHONE SYSTEM:**

Moved by Brooke Winkelhorst, seconded by Joe Montag to approve the quotation submitted by Midwest Technology, in the amount of \$4,236.00, for a telephone system for the city/utilities. Roll call of vote, all present voting in the affirmative. Motion carried. The telephone system will be paid for by using Electric and Gas Department funds if a PACGDC Mini Grant is not applied for.

**POLICE REPORT:**

Police Chief, Anthony Laubenthal submitted his monthly report to the City Council. Last month MART was held in Emmetsburg. The Police Chief did not attend the afternoon session. He did however attend the evening session where night shoots were performed. Anthony barricaded 4<sup>th</sup> Street SW during the West Bend-Mallard School’s soap box car races. The calls for the past month were reviewed. Anthony continues to do patrols and security checks throughout the community. There have been a couple building permits this past month and set back information was provided for possible future builds.

**ELECTRIC OPERATIONS REPORT:**

Electric Operations Manager, Craig Olson prepared the Electric Operations Report for the month of October. The City Council looked at the work that has been performed in West Bend and the other communities. A KOPAEG Meeting was held prior to the City Council Meeting. Pocahontas has hired West Bend employee, Clinton Schneider. Trever Stalzer has been hired to replace him. Materials for the West Bend rural distribution system have been ordered, and most of the supplies have arrived. KOPAEG plans to get started on the improvements as soon as they can.

**COMMITTEE REPRESENTATIVE UPDATES:**

Council Members, Linda Thilges and Brooke Winkelhorst reported on meetings they have and will be attending.

**COUNCIL REPORT:**

The NIMECA financial statements and WS#4 cash request were included in the Council Report. The City Council discussed the PACGDC City Award and Per Capita Grant priorities. They plan to use the grant funds on sanitary sewer UV lining and street maintenance. The City Council will only hold one meeting in December. It is scheduled for Monday, December 15<sup>th</sup> at 7:00 p.m. The City Council will hold a budget workshop following the City Council Meeting.

**OTHER BUSINESS:**

No other business was discussed.

**ADJOURNMENT:**

Moved by Joe Montag, seconded by Brooke Winkelhorst to adjourn the meeting to Monday, November 24, 2025, at 7:00 p.m. at City Hall. Roll call of vote, all present voting in the affirmative. Motion carried.

ATTEST:

/s/ Lisa Sewell  
City Clerk

/s/ Linda Thilges  
Mayor Pro Tem