

February 10, 2025

The West Bend City Council met in regular session at City Hall on Monday, February 10, 2025, at 7:00 p.m. with Mayor Pro Tem Linda Thilges presiding.

ROLL CALL OF COUNCIL MEMBERS:

Roll call of the City Council was answered by Joe Montag, Chris Newton, Grant Gearhart, Linda Thilges and Brooke Winkelhorst.

APPROVAL OF AGENDA:

Moved by Brooke Winkelhorst, seconded by Chris Newton to approve the agenda of the meeting. Roll call of vote, all present voting in the affirmative. Motion carried.

CONSENT AGENDA:

Moved by Joe Montag, seconded by Grant Gearhart to approve the minutes of the previous meeting; the January 2025 Treasurer's Report with a beginning balance of \$2,816,514.63, receipts of \$446,808.07, disbursements of \$442,556.25 and an ending balance of \$2,820,766.45; the January 2025 Budget Report and to order the following bills paid:

IAMU	OQ TRAINING, ENERGY CONFERENCE	2,925.00
AMERICAN PUBLIC GAS	RENEWAL FEE-SHRIMP/DIMP	19.00
AMERICAN RED CROSS	LTS FACILITY FEE	200.00
BENNETT RECYCLING	GARBAGE & RECYCLING COLLECTION	17,247.55
BORDER STATES INDUSTRIES	LOCK OUT PADLOCKS, FLASHLIGHTS, TAGS	685.22
RIESENBERG, L PETTY CASH	POSTAGE-LIBRARY	38.02
CENTER POINT LARGE PRINT	BOOKS-LIBRARY	46.74
CENTRAL IA DISTRIBUTING	DISINFECTANT WIPES	66.00
CENTURY LINK	LONG DISTANCE SERVICE	63.12
CITY OF WEST BEND	CAFETERIA PLAN	542.00
CLAYTON ENERGY CORP	RESERVATION, SERVICE, PURCHASED GAS	28,612.61
COLLISION CENTER	BUFF OUT SCRATCHES-POLICE	61.65
COMMUNITY LUMBER	SUPPLIES	522.78
VISUAL EDGE IT	COPIER CLICKS/MAINTENANCE	125.40
SPENCER OFFICE SUPPLIES	LASER CARTRIDGES-KOPAEG	249.85
ECOLAB	PEST CONTROL	110.33
EGGERS ELECTRIC	ELECTRIC SUPPLIES-GENERATOR	437.14
FIRST NATIONAL BANK	BOOKS, SUPPLIES-LIBRARY	167.59
INGRAM	BOOKS-LIBRARY	907.69
IOWA CODIFICATION	ORDINANCE CODIFICATION	324.00

IMFOA	MEMBER RENEWALS	100.00
IOWA ONE CALL	LOCATES	5.50
IPERS	IPERS REGULAR	7,918.61
IRBY ELECTRICAL DIST	TRANSFORMERS-500 KVA	124,997.40
ELBERT, KIM	MILEAGE, MEAL	40.00
KRUDICO INC	PLUMBING SUPPLIES-WATER PLANT	894.45
SEWELL, LISA	MILEAGE, MEAL, CLASSES, FEES	704.00
NEW COOPERATIVE INC	FUEL	735.25
MICRO MARKETING	AUDIOBOOKS-LIBRARY	156.87
NIMECA	PURCHASED POWER	106,173.91
NW COMMUNICATIONS	TELEPHONE, INTERNET	402.74
OVERDRIVE	EBOOKS/EAUDIOBOOK-LIBRARY	16.009
SKARSHAUG TESTING LAB	CLEAN & TEST EQUIPMENT	155.78
UNITY POINT CLINIC	DRUG TESTS	84.00
TREASURER-STATE OF IOWA	SALES, USE & EXCISE TAX, WITHHOLDING	8,483.24
US CELLULAR	CELL PHONE SERVICE	602.13
WELLMARK BCBS	HEALTH INSURANCE	15,047.28
WESCO	METER SOCKETS	3,081.60
WEST BEND RED POWER	SERVICE/PARTS, HOSE END, HARDWARE	4,283.63
WEST BEND JOURNAL	PUBLICATIONS-JANUARY	190.62
WEST BEND UTILITIES	UTILITIES	9,159.53
WEST IOWA BANK	TRANSFER, STOP PAYMENTS	7,064.20
DEARBORN LIFE INSURANCE	EMPLOYEE LIFE INSURANCE	310.50
OLSON, CRAIG	ROOM RENTAL-SUPT CONFERENCE	257.60
WS#4 DISBURSEMENT	CASH RECONCILIATION-JANUARY	-3,737.00
EFTPS	FED/FICA TAX	10,964.18
GALLS	STREAMLIGHT, SAFETY LIGHT	337.84
HEFTY, MATTHEW	GLOVES	37.43
VERIZON	DATA CARD-POLICE	40.01
ADVANTAGE ARCHIVES	DIGITIZE JOURNAL-LIBRARY	505.00
PEFA INC	PURCHASED GAS	29,982.01
DON'S AUTO REPAIR	SERVICE-99 F250 PICKUP	75.55
FOUNDATION ANALYTICAL	WATER & WASTEWATER TESTS	94.25
BLACKSTONE PUBLISHING	AUDIOBOOKS-LIBRARY	65.57
PINNACLE MARKETING GROUP	WEST BEND WEBSITE	79.00
WILLOW LANE EDUCATION	BOOKS-LIBRARY	123.95
LIBERTY NATIONAL INS	EMPLOYEE INSURANCE PREMIUMS	227.00
ADVANTAGE ADMINISTRATORS	CAFE PLAN BILLING	582.00
AUREON	ANTI-VIRUS, REMOTE BACKUP, OFFICE 365	138.73
RED BRICK RESOURCES	BOOKS-LIBRARY	138.70
MERTZ, MARY HELEN	DEMOLITION GRANT	5,000.00
PAYROLL CHECKS	TOTAL PAYROLL CHECKS	40,470.83

CLAIMS TOTAL	429,494.58
GENERAL FUND	32,745.84
ROAD USE TAX FUND	3,441.08
EMPLOYEE BENEFITS FUND	75.90
WATER FUND	4,602.95
SEWER FUND	2,487.59
ELECTRIC FUND	272,909.13
KOPAEG FUND	14,724.76
GAS FUND	80,671.48
LANDFILL/GARBAGE FUND	17,835.85

Roll call of vote, all present voting in the affirmative. Motion carried.

RESOLUTION ESTABLISHING EMPLOYEE HEALTH INSURANCE BENEFITS FOR FULL-TIME CITY EMPLOYEES:

Moved by Brooke Winkelhorst, seconded by Joe Montag to adopt Resolution #2025-2, a Resolution Establishing Health Insurance Benefits For Full-Time City Employees. Roll call of vote, “Ayes” – Joe Montag, Chris Newton, Grant Gearhart, Linda Thilges, Brooke Winkelhorst; “Nays” – None. Resolution duly adopted.

RESOLUTION PROVIDING FOR A NOTICE OF HEARING ON THE REZONING OF PROPERTY FROM AGRICULTURAL (AG) DISTRICT TO LIGHT INDUSTRIAL (LI) DISTRICT:

Moved by Brooke Winkelhorst, seconded by Chris Newton to adopt Resolution #2025-3, a Resolution Providing For A Notice Of Hearing On The Rezoning Of Property From Agricultural (AG) District To Light Industrial (LI) District. Roll call of vote, “Ayes” – Joe Montag, Chris Newton, Grant Gearhart, Linda Thilges, Brooke Winkelhorst; “Nays” – None. Resolution duly adopted.

RESOLUTION APPROVING SIXTH AMENDMENT TO SITE LEASE AGREEMENT:

Moved by Grant Gearhart, seconded by Joe Montag to adopt Resolution #2025-4, a Resolution Approving Sixth Amendment To Site Lease Agreement. Roll call of vote, “Ayes” – Joe Montag, Chris Newton, Grant Gearhart, Linda Thilges, Brooke Winkelhorst; “Nays” – None. Resolution duly adopted.

RESOLUTION ADOPTING AVOIDED COST RATE FOR THE WEST BEND MUNICIPAL ELECTRIC UTILITY:

Moved by Joe Montag, seconded by Brooke Winkelhorst to approve Resolution #2025-5, a Resolution Adopting Avoided Cost Rate For The West Bend Municipal Electric Utility. Roll call of

vote, “Ayes” – Joe Montag, Chris Newton, Grant Gearhart, Linda Thilges, Brooke Winkelhorst; “Nays” – None. Resolution duly adopted.

SUMMER RECREATION PROGRAM DONATION:

Moved by Brooke Winkelhorst, seconded by Joe Montag to approve a donation to the West Bend Summer Recreation Program, in the amount of \$1,000.00, payable from the Hotel/Motel Tax Fund. Roll call of vote, all present voting in the affirmative. Motion carried.

MOSQUITO CONTROL AGREEMENT:

Moved by Chris Newton, seconded by Brooke Winkelhorst to approve the Mosquito Control Agreement submitted by Mosquito Control of Iowa, in the amount of \$5,230.00, for mosquito spraying. Roll call of vote, all present voting in the affirmative. Motion carried.

WEST BEND ECONOMIC DEVELOPMENT PROJECT:

West Bend Economic Development has received a request from Amazon to assist with locating a site that they could lease for a distribution pod site. They are looking for a 5,000-6,000 square foot hard service area with a restroom facility available for their drivers to use. Amazon is only willing to sign a one-year lease for the distribution area. They have offered to pay \$2,000 a month for the space. Skoglund Meats & Locker is currently negotiating with Amazon on the project location. The consensus of the City Council was to allow Skoglund’s negotiations to play out. If no agreement is reached, the City may explore the possibility of participating with West Bend Economic Development in providing the area needed for the distribution site.

POLICE REPORT:

Police Chief, Anthony Laubenthal submitted his monthly report to the City Council. Last month MART was held in Emmetsburg. A board meeting was attended and then the group worked on tactical training exercises and handgun drills. This month MART will be held in Kossuth County/Lakota. The police truck needed some hood scratches repaired. The calls for the last month were discussed. Anthony continues to do school and regular patrols, attend events, take calls and do security checks throughout town. There were two building permits filed with the City last month.

ELECTRIC OPERATIONS REPORT:

Electric Operations Manager, Craig Olson prepared the Electric Operations Report for the month of January. Projects worked on in West Bend, Graettinger and Pocahontas were highlighted. The equipment/labor spreadsheet has been changed to include the most recent numbers. West Bend is currently owed a total of \$50,288.00. A lengthy discussion was held on the amount of detail being provided in both the Electric and Gas/Public Works monthly reports.

COMMITTEE REPRESENTATIVE UPDATES:

Council Member, Linda Tilges will be going to a Palo Alto County Economic Development Meeting on Tuesday, February 11th in Emmetsburg. Council Member, Brooke Winkelhorst reported on a budget meeting that she attended for Palo Alto County Emergency Management.

COUNCIL REPORT:

The NIMECA financial statements were included in the Council packets along with the WS#4 cash request for February. Advertising for summer help is underway. A calendar has been prepared for the City Council to use during the budget approval process. PACGDC provided the City with an invitation to the Grant Award Ceremony scheduled for Friday, March 7th. Council Member, Linda Tilges will plan to attend.

OTHER BUSINESS:

A sign for the Splash Pad Project donations was discussed.

ADJOURNMENT:

Moved by Brooke Winkelhorst, seconded by Joe Montag to adjourn the meeting to Monday, February 24, 2025, at 7:00 p.m. at City Hall. Roll call of vote, all present voting in the affirmative. Motion carried.

ATTEST:

/s/ Lisa Sewell
City Clerk

/s/ Linda Tilges
Mayor Pro Tem