

**February 24, 2025**

The West Bend City Council met in regular session at City Hall on Monday, February 24, 2025, at 7:00 p.m. with Mayor Kimberly Johnson presiding.

**ROLL CALL OF COUNCIL MEMBERS:**

Roll call of the City Council was answered by Joe Montag, Chris Newton, Grant Gearhart, Linda Thilges and Brooke Winkelhorst.

**APPROVAL OF AGENDA:**

Moved by Brooke Winkelhorst, seconded by Linda Thilges to approve the agenda of the meeting. Roll call of vote, all present voting in the affirmative. Motion carried.

**APPROVAL OF MINUTES:**

Moved by Chris Newton, seconded by Joe Montag to approve the minutes of the previous meeting. Roll call of vote, all present voting in the affirmative. Motion carried.

**PUBLIC HEARING ON REZONING PROPERTY FROM AGRICULTURAL (AG) DISTRICT TO LIGHT INDUSTRIAL (LI) DISTRICT:**

The public hearing for the purpose of rezoning the property lying east of the West Bend Industrial Park No. 2, 2<sup>nd</sup> Addition began at 7:00 p.m. There being no written or oral objections, the Mayor declared the public hearing closed.

**FIRST READING OF ORDINANCE AMENDING ORDINANCE NO. 176 OF THE ORDINANCE OF THE CITY OF WEST BEND, IOWA; THE SAID ORDINANCE NO. 176 BEING ENTIRELY: AN ORDINANCE ADOPTING AN OFFICIAL ZONING MAP FOR THE CITY OF WEST BEND, IOWA AND ESTABLISHING DISTRICTS AS SHOWN ON THE OFFICIAL ZONING MAP OF THE CITY, IN THE CODE OF ORDINANCES OF THE CITY OF WEST BEND, IOWA:**

Moved by Joe Montag, seconded by Chris Newton to approve the first reading of ORDINANCE AMENDING ORDINANCE NO. 176 OF THE ORDINANCE OF THE CITY OF WEST BEND, IOWA; THE SAID ORDINANCE NO. 176 BEING ENTIRELY: AN ORDINANCE ADOPTING AN OFFICIAL ZONING MAP FOR THE CITY OF WEST BEND, IOWA, AND ESTABLISHING DISTRICTS AS SHOWN ON THE OFFICIAL ZONING MAP OF THE CITY, IN THE CODE OF ORDINANCES OF THE CITY OF WEST BEND, IOWA. Roll call of vote, "Ayes" – Joe Montag, Chris Newton, Grant Gearhart, Linda Thilges, Brooke Winkelhorst; "Nays" – None. Motion carried.

**WAIVE SECOND AND THIRD READINGS OF ORDINANCE AMENDING ORDINANCE NO. 176 OF THE ORDINANCE OF THE CITY OF WEST BEND, IOWA; THE SAID ORDINANCE NO. 176 BEING ENTIRELY: AN ORDINANCE ADOPTING AN OFFICIAL ZONING MAP FOR THE CITY OF WEST BEND,**

**IOWA, AND ESTABLISHING DISTRICTS AS SHOWN ON THE OFFICIAL ZONING MAP OF THE CITY, IN THE CODE OF ORDINANCES OF THE CITY OF WEST BEND, IOWA:**

Moved by Chris Newton, seconded by Brooke Winkelhorst to waive the second and third readings of ORDINANCE AMENDING ORDINANCE NO. 176 OF THE ORDINANCE OF THE CITY OF WEST BEND, IOWA; THE SAID ORDINANCE NO. 176 BEING ENTIRELY: AN ORDINANCE ADOPTING AN OFFICIAL ZONING MAP FOR THE CITY OF WEST BEND, IOWA, AND ESTABLISHING DISTRICTS AS SHOWN ON THE OFFICIAL ZONING MAP OF THE CITY, IN THE CODE OF ORDINANCES OF THE CITY OF WEST BEND, IOWA. Roll call of vote, “Ayes” – Joe Montag, Chris Newton, Grant Gearhart, Linda Thilges, Brooke Winkelhorst; “Nays” – None. Motion carried.

**ADOPTION OF ORDINANCE AMENDING ORDINANCE NO. 176 OF THE ORDINANCE OF THE CITY OF WEST BEND, IOWA; THE SAID ORDINANCE NO. 176 BEING ENTIRELY: AN ORDINANCE ADOPTING AN OFFICIAL ZONING MAP FOR THE CITY OF WEST BEND, IOWA, AND ESTABLISHING DISTRICTS AS SHOWN ON THE OFFICIAL ZONING MAP OF THE CITY, IN THE CODE OF ORDINANCES OF THE CITY OF WEST BEND, IOWA:**

Moved by Grant Gearhart, seconded by Linda Thilges to adopt the ORDINANCE AMENDING ORDINANCE NO. 176 OF THE ORDINANCE OF THE CITY OF WEST BEND, IOWA; THE SAID ORDINANCE NO. 176 BEING ENTIRELY: AN ORDINANCE ADOPTING AN OFFICIAL ZONING MAP FOR THE CITY OF WEST BEND, IOWA, AND ESTABLISHING DISTRICTS AS SHOWN ON THE OFFICIAL ZONING MAP OF THE CITY, IN THE CODE OF ORDINANCES OF THE CITY OF WEST BEND, IOWA. Roll call of vote, “Ayes” – Joe Montag, Chris Newton, Grant Gearhart, Linda Thilges, Brooke Winkelhorst; “Nays” – None. The Mayor assigned Ordinance #301. Said Ordinance shall be in effect from and after its final passage, approval, and publication as provided by law.

**RESOLUTION PROVIDING FOR A NOTICE OF HEARING ON THE CITY OF WEST BEND PROPOSED PROPERTY TAX LEVY FOR FISCAL YEAR JULY 1, 2025 – JUNE 30, 2026:**

Moved by Brooke Winkelhorst, seconded by Joe Montag to adopt Resolution #2025-6, a Resolution Providing For A Notice Of Hearing On The City Of West Bend Proposed Property Tax Levy For Fiscal Year July 1, 2025 – June 30, 2026. Roll call of vote, “Ayes” – Joe Montag, Chris Newton, Grant Gearhart, Linda Thilges, Brooke Winkelhorst; “Nays” – None. Resolution duly adopted.

**RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF WEST BEND, IOWA, APPROVING ADMINISTRATIVE AGREEMENT FOR SPLIT-FUNDED PLAN:**

Moved by Joe Montag, seconded by Linda Thilges to adopt Resolution #2025-7, a Resolution Of The Mayor And City Council Of The City Of West Bend, Iowa, Approving Administrative Agreement For Split-Funded Plan. Roll call of vote, “Ayes” – Joe Montag, Chris Newton, Grant Gearhart, Linda Thilges, Brooke Winkelhorst; “Nays” – None. Resolution duly adopted.

**RESOLUTION OF THE MAYOR AND THE CITY COUNCIL OF THE CITY OF WEST BEND ADOPTING AN ELECTRIC RELIABILITY PLAN FOR THE WEST BEND MUNICIPAL ELECTRIC UTILITY:**

Moved by Linda Thilges, seconded by Joe Montag to adopt Resolution #2025-8, a Resolution Of The Mayor And The City Council Of The City Of West Bend Adopting An Electric Reliability Plan For The West Bend Municipal Electric Utility. Roll call of vote, “Ayes” – Joe Montag, Chris Newton, Grant Gearhart, Linda Thilges, Brooke Winkelhorst; “Nays” – None. Resolution duly adopted.

**HEIMAN FIRE EQUIPMENT QUOTATION – FIRE DEPARTMENT BUNKER GEAR:**

Moved by Chris Newton, seconded by Brooke Winkelhorst to approve the quotation submitted by Heiman Fire Equipment, in the amount of \$9,341.00, for the purchase of bunker gear for the West Bend Fire Department. Roll call of vote, all present voting in the affirmative. Motion carried.

**EGGERS ELECTRIC ESTIMATE – CITY HALL IMPROVEMENTS:**

Moved by Brooke Winkelhorst, seconded by Joe Montag to approve the estimate submitted by Eggers Electric, in the amount of \$2,985.82, for the installation of recessed lighting at City Hall. Roll call of vote, all present voting in the affirmative. Motion carried.

**TNT CONSTRUCTION AND REMODELING – CITY HALL IMPROVEMENTS:**

Moved by Linda Thilges, seconded by Brooke Winkelhorst to approve the estimate submitted by TNT Construction and Remodeling, in the amount of \$7,447.55, for City Hall improvements. Roll call of vote, all present voting in the affirmative. Motion carried.

**GAS/PUBLIC WORKS OPERATIONS REPORT:**

Gas/Public Works Foreman, Trevor Bruhn prepared the Gas/Public Works Operations Report for the City Council to review. His department has been working on cleaning the water plant, Gas CGI calibration, they installed a new gas service, attended safety meetings, attended water webinars, monthly sampling, and moved snow. Trevor has also completed Pool CEU class, Water and Wastewater monthly operations reports, PHMSA annual gas report, Shrimp Dimp gas report, reviewed gas operations maintenance written procedures, emergency plan and procedures.

**COMMITTEE REPRESENTATIVE UPDATES:**

Mayor, Kimberly Johnson has attended Kossuth EMA and Kossuth 911 meetings virtually. Linda Thilges attended the Palo Alto County Economic Development Board Meeting.

**COUNCIL REPORT:**

The Council received copies of the January 14<sup>th</sup> West Bend Public Library Board minutes and the KOPAEG Committee Meeting minutes. The Council received copies of the Yard Waste and “Spring Clean-Up” schedule and ISG’s Engineer’s Report showing the progress of the projects that they are working on for the City. PACGDC grant award celebration will be held on Friday, March 7<sup>th</sup>.

**OTHER BUSINESS:**

No other business was discussed.

**ADJOURNMENT:**

Moved by Joe Montag, seconded by Linda Thilges to adjourn the meeting to Monday, March 10, 2025, at 7:00 p.m. at City Hall. Roll call of vote, all present voting in the affirmative. Motion carried.

**ATTEST:**

/s/ Kim Elbert  
Deputy Clerk

/s/ Kimberly Johnson  
Mayor