

March 10, 2025

The West Bend City Council met in regular session at City Hall on Monday, March 10, 2025, at 7:00 p.m. with Mayor Kimberly Johnson presiding.

ROLL CALL OF COUNCIL MEMBERS:

Roll call of the City Council was answered by Joe Montag, Chris Newton, Grant Gearhart and Linda Thilges. Council Member Brooke Winkelhorst was absent. Also present for the meeting was Cornwell, Frideres, Maher and Associates Auditor, Jeri Maher.

APPROVAL OF AGENDA:

Moved by Chris Newton, seconded by Joe Montag to approve the agenda of the meeting. Roll call of vote, all present voting in the affirmative. Motion carried.

CONSENT AGENDA:

Moved by Joe Montag, seconded by Linda Thilges to approve the minutes of the previous meeting; the February 2025 Treasurer's Report with a beginning balance of \$2,820,766.45, receipts of \$326,871.65, disbursements of \$456,545.88 and an ending balance of \$2,691,092.22; the February 2025 Budget Report and to order the following bills paid:

IAMU	DUES, TRANSFORMER SCHOOL	6,766.00
ACCO	CHLORINATING SOLUTION	895.41
ADAIR COUNTY TREASURER	PROPERTY TAXES-WS#4	266.50
BENNETT RECYCLING	GARBAGE & RECYCLING COLLECTION	34,083.80
CASS COUNTY TREASURER	PROPERTY TAXES-WS#4	283.00
CENTER POINT LARGE PRINT	BOOKS-LIBRARY	46.74
CENTURY LINK	LONG DISTANCE SERVICE	64.29
CITY OF WEST BEND	CAFETERIA PLAN	542.00
CLAYTON ENERGY CORP	PURCHASED GAS, RESERVATION, SERVICE	33,714.48
COMMUNITY LUMBER	SUPPLIES	519.18
VISUAL EDGE IT	COPIER CLICKS/MAINTENANCE	142.78
DAKOTA SUPPLY GROUP	COUPLINGS, ELBOWS	522.98
DALLAS COUNTY TREASURER	PROPERTY TAXES-WS#4	205.50
DGR ENGINEERING	NESHAP REPORTING	78.50
SPENCER OFFICE SUPPLIES	COPY PAPER, BOND TAPE	86.83
ECOLAB	PEST CONTROL	110.33
EGGERS ELECTRIC	SERVICE CALL, PARTS	360.93
FIRST NATIONAL BANK	BOOKS, BULLETIN BOARD, BOWLS-LIBRARY	431.06
HUMBOLDT CO TREASURER	PROPERTY TAXES-ELECTRIC	60.50

IA DEPT PUBLIC HEALTH	POOL REGISTRATION	70.00
IOWA DEPT OF REVENUE	STATEWIDE PROPERTY TAX	54.07
IMFOA	IMFOA REGISTRATIONS	300.00
IPERS	IPERS REGULAR	7,935.52
KAMPEN FOODS	LYSOL	19.18
KOSSUTH CO TREASURER	PROPERTY TAXES-ELECTRIC	2,073.00
RIESENBERG, LISA	MILEAGE-LIBRARY	72.80
SEWELL, LISA	MEALS-SAFETY MEETING	47.08
MADISON COUNTY TREASURER	PROPERTY TAXES-WS#4	216.50
NEW COOPERATIVE INC	FUEL, PARTS, JB WELD	1,065.09
MICRO MARKETING	DVD-LIBRARY	28.48
MID AMERICAN ENERGY CO	CASH REQUEST-MARCH	5,000.00
MID-AMERICAN RESEARCH	PENETRATING OIL	242.00
NIMECA	PURCHASED POWER, TAXES, DUES	90,218.94
NORTHWEST COMMUNICATIONS	TELEPHONE, INTERNET	402.80
OVERDRIVE	EBOOKS/AUDIOS-LIBRARY	2,988.14
PALO ALTO CO TREASURER	PROPERTY TAXES-ELECTRIC & WATER	1,507.50
POLK COUNTY TREASURER	PROPERTY TAXES-WS#4	194.00
POTTAWATTAMIE TREASURER	PROPERTY TAXES-WS#4	2,254.00
SENSIT TECHNOLOGIES	REGULATOR	232.57
BIG SOO TERMINAL	BULK SALT	5,479.84
TREASURER-STATE OF IOWA	SALES TAX, EXCISE TAX, WITHHOLDING	9,279.54
VAN-HOF TRUCKING	FREIGHT-SALT	584.35
VERMEER SALES & SERVICE	FITTINGS, QUICK LOCKS	452.19
WELLMARK BCBS	HEALTH INSURANCE	15,047.28
WEST BEND CHAMBER	MEMBERSHIP DUES	100.00
WEST BEND FORD	SERVICE, BATTERY-FIRE TRUCK	646.61
WEST BEND RED POWER	CAB GLASS, ADHESIVE, CHAINS, PARTS	805.06
WEST BEND JOURNAL	PUBLICATIONS-FEBRUARY	375.11
WEST BEND UTILITIES	UTILITIES, REBATE	11,011.32
WB SUMMER RECREATION	DONATION	1,000.00
WEST IOWA BANK	TRANSFER-ELECTRIC SINKING FUND	7,053.50
WALTER SCOTT DISBURSEMENT	CASH RECONCILIATION-FEBRUARY	27,154.72
EFTPS	FED/FICA TAX	10,908.21
P & R ENTRY DOORS	OVERHEAD DOOR REPAIR, TRANSMITTER	812.75
I & S GROUP INC	ENGINEERING-WELL #8	5,493.00
CHEMQUEST INC	MONITORING & TESTING	695.00
KOONS GAS MEASUREMENT	METERS, REGULATORS	3,799.07
VERIZON	DATA CARD-POLICE	40.01
SURVEYING AND MAPPING LLC	ANNUAL WEB MAINTENANCE	2,640.00
AXON ENTERPRISE INC	BATTERY, CARTRIDGE-POLICE	187.04
PEFA INC	PURCHASED GAS	25,288.90

FOUNDATION ANALYTICAL	WATER TESTS	361.50
BLACKSTONE PUBLISHING	AUDIOBOOKS-LIBRARY	88.64
PINNACLE MARKETING GROUP	WEST BEND WEBSITE	79.00
LIBERTY NATIONAL INS	INSURANCE PREMIUMS	227.00
ADVANTAGE ADMINISTRATORS	CAFE PLAN, ADMINISTRATION, SERVICE	582.00
COURTYARD BY MARRIOTT	ROOM RENTAL-CONFERENCE	409.92
AUREON	ANTI-VIRUS, OFFICE 365, REMOTE BACKUP	138.73
AMARIL UNIFORM COMPANY	FR SHIRTS, JEANS	1,245.93
PALO ALTO CLERK OF COURT	RETURN-DISTRIBUTION CORRECTION	30.49
IDA GROVE PUBLIC LIBRARY	MAILING LABELS	40.00
PAYROLL CHECKS	TOTAL PAYROLL CHECKS	39,433.94
	CLAIMS TOTAL	365,593.13
	GENERAL FUND	29,289.72
	ROAD USE TAX FUND	838.93
	LOCAL HOTEL & MOTEL TAX FUND	1,000.00
	WATER FUND	18,204.98
	SEWER FUND	3,773.42
	ELECTRIC FUND	178,756.38
	KOPAEG FUND	14,234.16
	GAS FUND	84,803.96
	LANDFILL/GARBAGE FUND	34,691.58

Roll call of vote, all present voting in the affirmative. Motion carried.

AUDIT REPORT FOR FISCAL YEAR JULY 1, 2023 – JUNE 30, 2024:

Cornwell, Frideres, Maher & Associates Auditor, Jeri Maher attended the meeting to present the City's Audit Report for the fiscal year ending June 30, 2024. She discussed her firm's auditing procedures, schedules for GAAP reporting, utility comparison reports and the City's financial status. The report indicated that the City is in good standing as a whole. Moved by Joe Montag, seconded by Chris Newton to accept and place on file the City Audit Report for fiscal year 2023-2024 as presented by Cornwell, Frideres, Maher & Associates. Roll call of vote, all present voting in the affirmative. Motion carried.

RESOLUTION PROVIDING FOR A NOTICE OF HEARING ON THE PROPOSED 2024-2025 FISCAL YEAR BUDGET AMENDMENT:

Moved by Joe Montag, seconded by Linda Thilges to adopt Resolution #2025-9, a Resolution Providing For A Notice Of Hearing On The Proposed 2024-2025 Fiscal Year Budget Amendment. Roll call of vote, "Ayes" – Joe Montag, Chris Newton, Grant Gearhart, Linda Thilges; "Nays" – None. Resolution duly adopted.

RESOLUTION APPROVING PAY APPLICATION NO. 1 TO CHARLES SARGENT IRRIGATION FOR THE WEST BEND WELL NO. 8 PROJECT:

No action was taken on this agenda item. It will be discussed in further detail at the March 24th regular meeting.

RESOLUTION APPROVING CHANGE ORDER NO. 1 FOR THE WEST BEND WELL NO. 8 PROJECT:

Moved by Joe Montag, seconded by Chris Newton to adopt Resolution #2025-10, a Resolution Approving Change Order No. 1 For The West Bend Well No. 8 Project. Roll call of vote, “Ayes” – Joe Montag, Chris Newton, Grant Gearhart, Linda Thilges; “Nays” – None. Resolution duly adopted.

DGR PROPOSAL – ENERGY STUDY:

Moved by Linda Thilges, seconded by Grant Gearhart to approve the proposal submitted by DGR Engineering, in the amount of \$2,500.00 for map development and \$26,000.00 for electric system study and capital improvement plan. Roll call of vote, all present voting in the affirmative. Motion carried.

NEW CLASS E RETAIL ALCOHOL LICENSE APPLICATION – BROADWAY LIQUOR:

Moved by Chris Newton, seconded by Joe Montag to approve the application submitted by Broadway Liquor for a new Class E Retail Alcohol License. Roll call of vote, all present voting in the affirmative. Motion carried.

POLICE REPORT:

Police Chief, Anthony Laubenthal submitted his monthly report to the City Council. Last month MART was held in Kossuth County and Lakota. The team flew drones and participated in “mach” call outs. This month MART will be held in Estherville. Anthony attended hazmat training on February 24th. He assisted with traffic control during a Lion’s Club fundraiser, moved snow with the Public Works Department and built shelves at City Hall. The calls for the month were reviewed. There have been several miscellaneous measurements taken for possible building sites.

ELECTRIC OPERATIONS REPORT:

Electric Operations Manager, Craig Olson prepared the Electric Operations Report for the month of February. Projects worked on in West Bend, Graettinger and Pocahontas were listed. Updates have been made to the labor and equipment hours on the spreadsheet that was provided with the report.

COMMITTEE REPRESENTATIVE UPDATES:

Council Member Linda Thilges will be attending a Northwest Iowa Regional Housing Authority Meeting next week.

COUNCIL REPORT:

The NIMECA financial statements were included in the Council packets along with the WS#4 cash request for March. The City Council talked about items that could be highlighted in the Mayor's monthly article.

OTHER BUSINESS:

Discussion was held about PACGDC grants that were received. The City Clerk will meet with the West Bend-Mallard Community School about the possibility of placing pickleball courts east of the swimming pool.

ADJOURNMENT:

Moved by Grant Gearhart, seconded by Joe Montag to adjourn the meeting to Monday, March 24, 2025, at 6:00 p.m. at City Hall. Roll call of vote, all present voting in the affirmative. Motion carried.

ATTEST:

/s/ Lisa Sewell
City Clerk

/s/ Kimberly Johnson
Mayor