

March 24, 2025

The West Bend City Council met in regular session at City Hall on Monday, March 24, 2025, at 7:00 p.m. with Mayor Kimberly Johnson presiding.

ROLL CALL OF COUNCIL MEMBERS:

Roll call of the City Council was answered by Joe Montag, Chris Newton, Grant Gearhart, Linda Thilges and Brooke Winkelhorst. Also present for the meeting was PMC Advantage Services Insurance Agent, Alex Bleuer.

APPROVAL OF AGENDA:

Moved by Chris Newton, seconded by Joe Montag to approve the agenda of the meeting. Roll call of vote, all present voting in the affirmative. Motion carried.

APPROVAL OF MINUTES:

Moved by Brooke Winkelhorst, seconded by Linda Thilges to approve the minutes of the March 10, 2025, City Council Meeting. Roll call of vote, all present voting in the affirmative. Motion carried.

PUBLIC HEARING ON THE PROPOSED 2024-2025 FISCAL YEAR BUDGET AMENDMENT:

The Mayor announced that this was the time and place set for the public hearing on the proposed 2024-2025 fiscal year budget amendment. The Mayor asked if there were any comments from the public on the proposed amendment. There being no written or oral objections, the Mayor declared the public hearing closed.

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST BEND, IOWA, ADOPTING THE BUDGET AMENDMENT FOR THE 2024-2025 FISCAL YEAR:

Moved by Chris Newton, seconded by Joe Montag to approve Resolution #2025-11, a Resolution Of The City Council Of The City Of West Bend, Iowa, Adopting The Budget Amendment For The 2024-2025 Fiscal Year. Roll call of vote, "Ayes" – Joe Montag, Chris Newton, Grant Gearhart, Linda Thilges, Brooke Winkelhorst; "Nays" – None. Resolution duly adopted.

RESOLUTION ESTABLISHING THE WEST BEND SWIMMING POOL ADMISSION AND SWIMMING LESSON FEES:

Moved by Grant Gearhart, seconded by Brooke Winkelhorst to adopt Resolution #2025-12, a Resolution Establishing The West Bend Swimming Pool Admission And Swimming Lesson Fees. Roll call of vote, "Ayes" – Joe Montag, Chris Newton, Grant Gearhart, Linda Thilges, Brooke Winkelhorst; "Nays" – None. Resolution duly adopted.

RESOLUTION ESTABLISHING POSITIONS AND WAGES FOR CITY OF WEST BEND PART-TIME SEASONAL EMPLOYEES:

Moved by Joe Montag, seconded by Grant Gearhart to adopt Resolution #2025-13, a Resolution Establishing Positions And Wages For City Of West Bend Part-Time Seasonal Employees. Roll call of vote, “Ayes” – Joe Montag, Chris Newton, Grant Gearhart, Linda Thilges, Brooke Winkelhorst; “Nays” – None. Resolution duly adopted.

RESOLUTION PROVIDING FOR A NOTICE OF HEARING ON THE CITY OF WEST BEND PROPOSED 2025-2026 FISCAL YEAR BUDGET:

Moved by Brooke Winkelhorst, seconded by Chris Newton to adopt Resolution #2025-14, a Resolution Providing For A Notice Of Hearing On The City Of West Bend Proposed 2025-2026 Fiscal Year Budget. Roll call of vote, “Ayes” – Joe Montag, Chris Newton, Grant Gearhart, Linda Thilges, Brooke Winkelhorst; “Nays” – None. Resolution duly adopted.

RESOLUTION APPROVING PAY APPLICATION NO. 1 TO CHARLES SARGENT IRRIGATION FOR THE WEST BEND WELL NO. 8 PROJECT:

Moved by Chris Newton, seconded by Joe Montag to adopt Resolution #2025-15, a Resolution Approving Pay Application No. 1 To Charles Sargent Irrigation For The West Bend Well No. 8 Project. Roll call of vote, “Ayes” – Joe Montag, Chris Newton, Grant Gearhart, Linda Thilges, Brooke Winkelhorst; “Nays” – None. Resolution duly adopted.

RESOLUTION APPROVING QUOTATION FOR LIFT STATION MAINTENANCE:

Moved by Joe Montag , seconded by Linda Thilges to adopt Resolution #2025-16, a Resolution Approving Quotation For Lift Station Maintenance. Roll call of vote, “Ayes” – Joe Montag, Chris Newton, Grant Gearhart, Linda Thilges, Brooke Winkelhorst; “Nays” – None. Resolution duly adopted.

COMMERCIAL INSURANCE POLICY RENEWALS:

PMC Advantage Services Insurance Agent, Alex Bleuer was at the City Council Meeting to discuss the renewal of the City’s property, liability, cyber and auto policies. Alex prepared a spreadsheet showing the annual comparison of premiums over the last several years. He also talked about adding additional coverage for the swimming pool and town border station. The consensus of the City Council was to add additional coverage for the gas TBS but not the swimming pool. The cost should be less than \$200.00. This will be billed on a separate invoice and not with the renewal policy. Moved by Joe Montag, seconded by Linda Thilges to approve the renewal of the City of West Bend’s property, liability, cyber and auto policies with PMC Advantage Insurance Services, in the amount of \$165,657.95 and to authorize payment of said premiums. Roll call of vote, all present voting in the affirmative. Motion carried.

NORTHERN TESTING SERVICES PROPOSAL – SUBSTATION BREAKER MAINTENANCE:

Moved by Joe Montag seconded by Chris Newton to approve the proposal submitted by Northern Testing Services, in an amount not to exceed of \$12,400.00, for circuit breaker maintenance. Roll call of vote, all present voting in the affirmative. Motion carried.

AXON ENTERPRISES QUOTATION – TASER & CARTRIDGES:

Moved by Brooke Winkelhorst, seconded by Chris Newton to approve the quotation submitted by Axon Enterprises, in the amount of \$4,560.00 plus freight, for the purchase of a taser and cartridges for the West Bend Police Department. Roll call of vote, all present voting in the affirmative. Motion carried.

GRANT ADMINISTRATION SERVICES INVOICE – SIMMERING-CORY:

Moved by Brooke Winkelhorst, seconded by Chris Newton to approve the payment of invoice # 2025-SC-0017 submitted by Simmering-Cory, in the amount of \$2,000.00, for grant administration services. Roll call of vote, all present voting in the affirmative. Motion carried.

GAS/PUBLIC WORKS OPERATIONS REPORT:

Gas/Public Works Foreman, Trevor Bruhn prepared the Gas/Public Works Operations Report for the City Council to review. The employees have been installing gas meters, plowing snow, street sweeping, preparing monthly reports and performing routine maintenance. Central Iowa Televising has completed the sanitary sewer lining and point repairs approved by the City Council.

COMMITTEE REPRESENTATIVE UPDATES:

Council Member Linda Thilges attended the Northwest Iowa Regional Housing Authority Meeting via zoom. She reported that they are not sure what type of funding is going to be available through HUD this next year.

COUNCIL REPORT:

The Council received a copy of the February 13, 2025 West Bend Public Library Board minutes. ISG submitted an updated Engineer's Report showing the progress of the projects that they are working on for the City.

OTHER BUSINESS:

No other business was discussed.

ADJOURNMENT:

Moved by Linda Thilges, seconded by Joe Montag to adjourn the meeting to Monday, April 14, 2025, at 7:00 p.m. at City Hall. Roll call of vote, all present voting in the affirmative. Motion carried.

ATTEST:

/s/ Lisa Sewell
City Clerk

/s/ Kimberly Johnson
Mayor