

**April 28, 2025**

The West Bend City Council met in regular session at City Hall on Monday, April 28, 2025, at 7:00 p.m. with Mayor Kimberly Johnson presiding.

**ROLL CALL OF COUNCIL MEMBERS:**

Roll call of the City Council was answered by Joe Montag, Chris Newton, Grant Gearhart, Linda Thilges and Brooke Winkelhorst. Also present for the meeting was Gas/Public Works Foreman, Trevor Bruhn.

**APPROVAL OF AGENDA:**

Moved by Chris Newton, seconded by Brooke Winkelhorst to approve the agenda of the meeting. Roll call of vote, all present voting in the affirmative. Motion carried.

**APPROVAL OF MINUTES:**

Moved by Grant Gearhart, seconded by Joe Montag to approve the minutes of the April 14, 2025, City Council Meeting. Roll call of vote, all present voting in the affirmative. Motion carried.

**PUBLIC HEARING TO PROVIDE THE PUBLIC INFORMATION ON THE CITY OF WEST BEND WELL #8 PROJECT:**

The Mayor announced that this was the time and place set for the public hearing to provide the public information on the City of West Bend Well #8 Project. The Mayor read the following information during the public hearing:

**CITY OF WEST BEND  
2024 WELL PROJECT  
UPDATE PUBLIC HEARING ANNOUNCEMENTS**

**A. Funding of Project Activities and Sources of Funds.**

This project is funded in part by a Community Development Block Grant (CDBG). The City was awarded a 2024 CDBG for \$339,820. To date, \$130,840 of the CDBG allocation has been expended. There is a local obligation of \$104,692 committed towards project costs. To date, \$41,517 has been expended.

**B. Explain how the need for the activities was identified.**

The need for the project is due to the need for the City to provide a safe, reliable, and high-quality water supply to residents within the City. The City is currently served by two wells, one of which was constructed in 1949 and is no longer able to provide a sufficient quantity of water to meet the needs of the community. Effectively, the City is operating with one well capable of meeting

the needs of the residents. The City desires to develop a new well to ensure its ability to provide water for its residents.

**C. Nature of and Status of Activities.**

The nature of the project involves the construction of new water well, pump, well house, electrical service, and controls.

Charles Sargent Irrigation Inc. is the contractor for the work on the project. Work on the project is approximately 38% complete.

There has been no change to the project beneficiaries as proposed in the request submitted to the State for funding.

**D. Announce the estimated portion of funds that will benefit low-and-moderate income persons.**

The project will result in a citywide benefit and, based on September 2023 citywide LMI Survey, 58.54% of the City residents who will be impacted by the project are of low-and-moderate income.

**E. Announce where the activities are being conducted.**

The proposed project activities will take place on City owned land just north of 2<sup>nd</sup> Street SW.

**F. Announce plans to minimize displacement of persons and businesses resulting from funded activities.**

The project will not result in the displacement or relocation of any persons or businesses.

**G. Announce plans to assist persons actually displaced.**

Since this project will not result in the displacement or relocation of any persons or businesses, there are no plans being made to assist displaced persons.

The Mayor asked if there were any comments from the public on the Well #8 Project Update. There being no written or oral objections, the Mayor declared the public hearing closed.

**RESOLUTION APPROVING PAY APPLICATION NO. 2 TO CHARLES SARGENT IRRIGATION FOR THE WEST BEND WELL NO. 8 PROJECT:**

Moved by Chris Montag, seconded by Chris Newton to adopt Resolution #2025-21, a Resolution Approving Pay Application No. 2 To Charles Sargent Irrigation For The West Bend Well No. 8 Project. Roll call of vote, "Ayes" – Joe Montag, Chris Newton, Grant Gearhart, Linda Thilges, Brooke Winkelhorst; "Nays" – None. Resolution duly adopted.

**GAS PUBLIC AWARENESS FOR LOCAL OFFICIALS:**

Gas/Public Works Foreman, Trevor Bruhn attended the City Council Meeting to talk about the role the city officials play in the Gas Public Awareness Program. The Mayor and City Council were asked to complete a short survey following the presentation.

**STREET MAINTENANCE PROJECTS FOR FY26:**

The City Council received a map highlighting proposed street maintenance projects. They reviewed the map and asked Gas/Public Works Foreman, Trevor Bruhn proceed with contacting Blacktop Service for a proposal for street maintenance for the next fiscal year.

**RENEWAL OF ACCIDENT & SICKNESS POLICY FOR THE WEST BEND VOLUNTEER FIRE DEPARTMENT:**

Moved by Chris Newton, seconded by Joe Montag to approve the renewal of the Firemen Accident & Sickness Policy with PMC Advantage Insurance Services, in the amount of \$565.00. Roll call of vote, all present voting in the affirmative. Motion carried.

**SERVICE EVALUATION AGREEMENT & SERVICE ESTIMATE FOR SWIMMING POOL LINER – RENOSYS CORPORATION:**

Moved by Brooke Winkelhorst, seconded by Joe Montag to approve the service evaluation agreement and service estimate for swimming pool liner as submitted by Renosys Corporation. Roll call of vote, all present voting in the affirmative. Motion carried.

**APPROVAL OF PREMIUM PASS FOR EMPLOYEE VISION AND DENTAL INSURANCE PLANS:**

Moved by Brooke Winkelhorst, seconded by Chris Newton to approve premium pass through the City of West Bend Section 125 Plan for Avesis Vision and Delta Dental insurance policies. Roll call of vote, all present voting in the affirmative. Motion carried. Employees will incur 100% of the cost for these policies.

**APPROVAL OF NEW (5-DAY) CLASS C RETAIL ALCOHOL LICENSE WITH OUTDOOR SERVICE PRIVILEGE – WEST BEND GOLF & COUNTRY CLUB:**

Moved by Joe Montag, seconded by Chris Newton to approve the application submitted by the West Bend Golf & Country Club for a new (5-day) Class C Retail Alcohol License with Outdoor Service Privilege, effective June 12, 2025. Roll call of vote, all present voting in the affirmative. Motion carried.

**GAS/PUBLIC WORKS OPERATIONS REPORT:**

Gas/Public Works Foreman, Trevor Bruhn prepared the Gas/Public Works Operations Report for the City Council to review. The employees have been installing new water meters, seasonal water meters turn on, clean storm intakes, flush hydrants, preparing monthly reports and performing routine maintenance. A new gas odorizing system and conduit was installed. Jeremy Schuver attended pool operator recertification class.

**COMMITTEE REPRESENTATIVE UPDATES:**

The City Council reported on their meetings they have attended. Brooke Winkelhorst attended a KCEDC Board Meeting. Electric Committee, Joe Montag and Linda Thilges reported they will be attending a meeting on Tuesday. Mayor, Kimberly Johnson has attended EMA and 911 meetings.

**COUNCIL REPORT:**

The City Council gave the Mayor suggestions for her article. Information was given to the City Council and Mayor regarding safety guidelines for operating motorized scooters. There have been many complaints regarding motorized scooters that are being ridden in town. The City Council would like the Mayor to address this in her monthly article. The Council received copies of the report that ISG prepared regarding City of West Bend project updates and the WS #4 cash request for May along with supporting documentation.

**OTHER BUSINESS:**

The American Legion will be having a Memorial Day Celebration beginning at 10:00 a.m. on Monday, May 26, 2025. The West Bend Fire Department plans to have a fundraiser breakfast that morning also.

**ADJOURNMENT:**

Moved by Linda Thilges, seconded by Grant Gearhart to adjourn the meeting to Monday, May 12, 2025, at 7:00 p.m. at City Hall. Roll call of vote, all present voting in the affirmative. Motion carried.

**ATTEST:**

/s/ Kim Elbert  
Deputy Clerk

/s/ Kimberly Johnson  
Mayor