

May 12, 2025

The West Bend City Council met in regular session at City Hall on Monday, May 12, 2025, at 7:00 p.m. with Mayor Kimberly Johnson presiding.

ROLL CALL OF COUNCIL MEMBERS:

Roll call of the City Council was answered by Joe Montag, Chris Newton, Grant Gearhart, Linda Thilges and Brooke Winkelhorst.

APPROVAL OF AGENDA:

Moved by Chris Newton, seconded by Linda Thilges to approve the agenda of the meeting. Roll call of vote, all present voting in the affirmative. Motion carried.

CONSENT AGENDA:

Moved by Joe Montag, seconded by Brooke Winkelhorst to approve the minutes of the previous meeting; the April 2025 Treasurer's Report with a beginning balance of \$2,897,796.15, receipts of \$769,931.90, disbursements of \$1,036,069.78 and an ending balance of \$2,631,658.27; the April 2025 Budget Report and to order the following bills paid:

IAMU	APPRENTICE PROGRAM	1,300.00
ACCO	CHEMICALS	3,254.60
BENNETT RECYCLING	GARBAGE & RECYCLING COLLECTION	17,735.25
CENTER POINT LARGE PRINT	BOOKS-LIBRARY	46.74
CENTURY LINK	LONG DISTANCE SERVICE	63.58
CITY OF WEST BEND	TRANSFER, CAFÉ PLAN, METER DEPOSIT	2,077.18
CLAYTON ENERGY CORP	RESERVATION, SERVICE-GAS	5,570.70
COMMUNITY LUMBER	SUPPLIES	622.71
VISUAL EDGE IT	COPIER CLICKS/MAINTENANCE	353.24
DAKOTA SUPPLY GROUP	HYDRANT, CURB STOP, CURB BOX, SUPPLIES	10,608.65
DGR ENGINEERING	ELECTRIC SYSTEM MAP	3,318.00
SPENCER OFFICE SUPPLIES	COPY PAPER	101.22
ECOLAB	PEST CONTROL	110.33
FIRST NATIONAL BANK	BOOKSHELF-LIBRARY	902.88
CENGAGE LEARNING/GALE	BOOKS-LIBRARY	90.96
GROEBNER & ASSOCIATES	PARTS	59.68
HEIMAN FIRE EQUIPMENT	BOOTS, GLOVES-FIRE DEPT	1,266.00
INGRAM	BOOKS-LIBRARY	353.26
IOWA ONE CALL	LOCATES	27.00
IPERS	IPERS REGULAR	7,950.97

IRBY ELECTRICAL DIST	WIRE, SPLICE KITS	23,741.64
SEWELL, LISA	MILEAGE, SUPPLIES	167.15
MARTIN MARIETTA	ROCK	427.82
MARTIN'S FLAG COMPANY	FLAGS	342.32
NEW COOPERATIVE INC	FUEL	1,881.45
MC PEAK TRENCHING	PLOW IN PRIMARY WIRE	11,052.03
MICRO MARKETING	DVD'S/AUDIOBOOKS-LIBRARY	459.24
MID AMERICAN ENERGY CO	CASH REQUEST-MAY	32,000.00
NIMECA	PURCHASED POWER	105,956.61
NW COMMUNICATIONS	TELEPHONE, INTERNET	388.79
PMC ADVANTAGE INSURANCE	ACCIDENT/SICKNESS POLICY-FIRE	565.00
QUILL CORPORATION	TONER CARTRIDGE-LIBRARY	276.82
TREASURER-STATE OF IOWA	SALES & EXCISE TAX, WITHHOLDING	9,615.29
US CELLULAR	CELL PHONE SERVICE	602.22
VERMEER SALES & SERVICE	BATTERY	60.87
WELLMARK BCBS	HEALTH INSURANCE	17,489.68
WEST BEND FORD	OIL, FILTER, SERVICE, WIPER BLADES	158.60
WEST BEND RED POWER	HAND GUARD	21.39
WEST BEND JOURNAL	PUBLICATIONS-APRIL	616.13
WEST BEND UTILITIES	UTILITIES, REBATES	9,234.57
WEST IOWA BANK	ADD TO CD, WIRE FEE, TRANSFER, SUPPLIES	57,042.80
DEARBORN LIFE INSURANCE	EMPLOYEE LIFE INSURANCE	310.5
WS#4 DISBURSEMENT	CASH RECONCILIATION-APRIL	38,819.99
EFTPS	FED/FICA TAX	10,605.37
METER DEPOSIT CUSTOMER	METER DEPOSIT RETURN	244.82
LAUBENTHAL, ANTHONY	MEAL	23.82
COOK'S SCRAP IRON & METAL	IRON	1,317.44
MOTION PICTURE LICENSING	MOVIE LICENSE-LIBRARY	196.25
WEBSTER COUNTY TREASURER	PROPERTY TAXES-WS#4	252.00
LOOKOUT BOOKS	BOOKS-LIBRARY	93.88
VERIZON	DATA CARD-POLICE DEPT	40.01
MED COMPASS	FIT TESTS-FIRE DEPT	1,600.00
SIGN WORKS INK	POOL SIGN	181.13
PEFA INC	PURCHASED GAS	12,169.74
FOUNDATION ANALYTICAL	WATER/WASTEWATER TESTS	141.75
BLACKSTONE PUBLISHING	AUDIOBOOKS-LIBRARY	128.31
GO GUTTERS	REPLACE HEAT TAPE-LIBRARY	535.00
BRUHN, AMANDA	STARTING CASH-POOL	100.00
PINNACLE MARKETING GROUP	WEST BEND WEBSITE	247.50
LIBERTY NATIONAL INS	EMPLOYEE INSURANCE PLANS	227.00
ADVANTAGE ADMINISTRATORS	CAFE PLAN, SERVICE, ADMINISTRATION	582.00
AUREON	SERVICE-NETWORK	636.43

SARGENT DRILLING	PAY APP#2-WELL #8 PROJECT	14,250.00
ILLINOIS LIBRARY ASSOC	ECNCI GRANT SUPPLIES-LIBRARY	190.62
PAYROLL CHECKS	TOTAL PAYROLL CHECKS	38,250.43
	CLAIMS TOTAL	449,057.36
	GENERAL FUND	33,791.33
	ROAD USE TAX FUND	1,705.20
	EMPLOYEE BENEFITS FUND	375.90
	METER DEPOSIT FUND	280.00
	LOCAL OPTION SALES TAX FUND	50,000.00
	WATER FUND	23,673.92
	SEWER FUND	3,301.27
	ELECTRIC FUND	260,077.32
	KOPAEG FUND	14,038.51
	GAS FUND	43,353.82
	LANDFILL/GARBAGE FUND	18,460.09

Roll call of vote, all present voting in the affirmative. Motion carried.

RESOLUTION APPROVING AGREEMENT AND CONTRACT FOR FIRE PROTECTION AND EMERGENCY RESPONSE SERVICES WITH WACOUSTA TOWNSHIP:

Moved by Chris Newton, seconded by Joe Montag to adopt Resolution #2025-22, a Resolution Approving Agreement And Contract For Fire Protection And Emergency Response Services With Wacousta Township. Roll call of vote, “Ayes” – Joe Montag, Chris Newton, Grant Gearhart, Linda Thilges, Brooke Winkelhorst; “Nays” – None. Resolution duly adopted.

RESOLUTION APPROVING AMENDMENT TO THE WEST BEND HOUSING INITIATIVE GRANT APPLICATION FOR NEW CONSTRUCTION AND DEMOLITION PROGRAMS:

Moved by Grant Gearhart, seconded by Joe Montag to adopt Resolution #2025-23, a Resolution Approving Amendment To The West Bend Housing Initiative Grant Application For New Construction And Demolition Programs. Roll call of vote, “Ayes” – Joe Montag, Chris Newton, Grant Gearhart, Linda Thilges, Brooke Winkelhorst; “Nays” – None. Resolution duly adopted.

NORTHERN TESTING SERVICES PROPOSAL:

Moved by Chris Newton, seconded by Brooke Winkelhorst to approve the proposal submitted by Northern Testing Services, in the amount of \$20,325.00, for breaker maintenance at the West Bend Municipal Power Plant. Roll call of vote, all present voting in the affirmative. Motion carried.

CORNWELL , FRIDERES, MAHER & ASSOCIATES PROPOSAL – AUDIT SERVICES:

“Request for Proposals” were sent out to three firms for auditing services for FY25, FY26 and FY27. Cornwell, Frideres, Maher and Associates was the only firm that returned a proposal. The City has worked with this firm for many years and their FY25 fees only increased by \$400.00 over last year. Moved by Brooke Winkelhorst, seconded by Joe Montag to approve the proposal submitted by Cornwell, Frideres, Maher and Associates, in the amount of \$8,250.00 (FY25), \$8,300.00 (FY26), and \$8,350.00 (FY27), for audit services. Roll call of vote, all present voting in the affirmative. Motion carried.

COMMUNITY LUMBER SUPPLY PROPOSAL – CITY HALL IMPROVEMENTS:

Community Lumber Supply was asked to provide the City with prices for carpet, doors, trim, vanity and vanity top for the remodel taking place at City Hall. Moved by Brooke Winkelhorst, seconded by Joe Montag to approve the proposal submitted by Community Lumber Supply, in the amount of \$8,969.25, for improvements to City Hall. Roll call of vote, all present voting in the affirmative. Motion carried.

TAX ABATEMENT APPLICATION – ANNETTE GIRRES (NEW RESIDENTIAL DWELLING):

Moved by Chris Newton, seconded by Linda Thilges to approve the tax abatement application submitted by Annette Girres for the new residential dwelling located at 105 3rd Street NW. Roll call of vote, all present voting in the affirmative. Motion carried.

APPROVAL OF PARADE ROUTE & STREET TO BE BLOCKED OFF – 4TH OF JULY CELEBRATION:

The City Council received the map submitted by the West Bend Chamber of Commerce for the parade scheduled to take place on Saturday, July 5th starting at 11:00 a.m. Activities on the school grounds will begin at noon with food, games, auction, and entertainment. The fireworks display will be set off around 10:00 p.m. Moved by Joe Montag, seconded by Brooke Winkelhorst to approve the parade route as submitted by the West Bend Chamber of Commerce and the blocking of 4th Avenue SW from 2nd Street SW to 4th Street SW for activities on Saturday, July 5th for the 4th of July Celebration. Roll call of vote, all present voting in the affirmative. Motion carried.

STREET MAINTENANCE PROJECTS:

Blacktop Service has submitted information pertaining to upcoming street maintenance and proposed costs associated with such projects. The budget for the upcoming fiscal year is \$182,500.00 for street work. The Public Works Department has contacted Blacktop Service to obtain additional pricing for other areas that were not initially cited on their street map. The Street Committee will be notified once the updated information is available.

POLICE REPORT:

Police Chief, Anthony Laubenthal submitted his monthly report to the City Council. Last month MART was held in Algona. The team trained at the Peck Auction House and Call Park. Anthony has completed two more lessons with the Police Legal Sciences Program. The calls for the month were reviewed. Anthony processed a couple building permits in April.

ELECTRIC OPERATIONS REPORT:

Electric Operations Manager, Craig Olson prepared the Electric Operations Report for the month of April. Work that has been performed in West Bend, Graettinger and Pocahontas was listed on the report. Updates have been made to the labor and equipment hours on the spreadsheet. The Electric Committee met to discuss future Electric Department power needs.

COMMITTEE REPRESENTATIVE UPDATES:

Council Member Joe Montag will be attending a NIMECA Meeting in Coon Rapids on Tuesday, May 13th. The group will be touring the Bitcoin facilities there.

COUNCIL REPORT:

The NIMECA financial statements and minutes from the April 10th West Bend Public Library Board Meeting were included in the Council packet. The West Bend Chamber of Commerce will be holding their annual golf outing on Friday, June 6th. The West Bend Municipal Utilities will sponsor a team. An updated preliminary schedule for the Wastewater Treatment System Improvements Project was reviewed. The Sewer Committee will meet sometime in June to discuss the pros and cons of the two proposed concepts. Future Mayor's article should include improvements made to the West Bend Chamber of Commerce's parade wagon. The City Council will not hold the May 26th City Council Meeting because of the Memorial Day holiday.

OTHER BUSINESS:

Discussion was held about the upcoming City election. The Mayor and two City Council seats will be voted upon.

ADJOURNMENT:

Moved by Brooke Winkelhorst, seconded by Joe Montag to adjourn the meeting to Monday, June 9, 2025, at 7:00 p.m. at City Hall. Roll call of vote, all present voting in the affirmative. Motion carried.

ATTEST:

/s/ Lisa Sewell
City Clerk

/s/ Kimberly Johnson
Mayor