

August 11, 2025

The West Bend City Council met in regular session at City Hall on Monday, August 11, 2025, at 7:00 p.m. with Mayor Kimberly Johnson presiding.

ROLL CALL OF COUNCIL MEMBERS:

Roll call of the City Council was answered by Joe Montag, Chris Newton, Grant Gearhart, Linda Thilges and Brooke Winkelhorst.

APPROVAL OF AGENDA:

Moved by Joe Montag, seconded by Linda Thilges to approve the agenda of the meeting. Roll call of vote, all present voting in the affirmative. Motion carried.

CONSENT AGENDA:

Moved by Brooke Winkelhorst, seconded by Chris Newton to approve the minutes of the previous meeting; the July 2025 Treasurer’s Report with a beginning balance of \$2,078,314.78, receipts of \$585,841.81, disbursements of \$586,806.75 and an ending balance of \$2,077,349.84; the July 2025 Budget Report and to order the following bills paid:

IAMU	LEAK SURVEY, REGULATOR INSPEC, PORTAL	1,222.30
ACCO	CHEMICALS	1,630.20
BENNETT RECYCLING	GARBAGE & RECYCLING COLLECTION	15,520.80
BLACKTOP SERVICE COMPANY	MILL, ASPHALT, SEAL COAT	158,779.00
CENTER POINT LARGE PRINT	BOOKS-LIBRARY	47.94
CENTURY LINK	LONG DISTANCE SERVICE	62.68
CITY OF WEST BEND	TRANSFER, CAFÉ PLAN	12,542.00
CLAYTON ENERGY CORP	RESERVATION, SERVICE-GAS	7,315.02
COMMUNITY LUMBER	BUILDING MATERIALS, SUPPLIES, EQUIPMENT	11,648.79
VISUAL EDGE IT	COPIES-LIBRARY	190.86
DAKOTA SUPPLY GROUP	SUPPLIES, SAFETY GLASSES, PARTS	685.32
DGR ENGINEERING	ELECTRIC SYSTEM STUDY	3,616.00
SPENCER OFFICE SUPPLIES	COPY PAPER, CALCULATOR RIBBONS	60.90
ECOLAB	PEST CONTROL	110.33
EISCHEN SALES	CHAIN SAW	947.93
ELECTRONIC SPECIALTIES	PORTABLE RADIOS, PROGRAMMING, RENEWAL	2,064.55
EMMETSBURG REPORTER	SUBSCRIPTION-LIBRARY	59.00
FIRST NATIONAL BANK	BOOKS, MAGAZINE SCRIP-LIBRARY	125.08
HEIMAN FIRE EQUIPMENT	SLIDE IN UNIT, ADAPTER, NOZZLE	21,556.09
IIMC	MEMBERSHIP FEES	330.00

INGRAM	BOOKS-LIBRARY	1,127.42
IA DNR	ANNUAL FEE-NPDES	210.00
IOWA ONE CALL	LOCATES	22.50
IPERS	IPERS REGULAR	8,472.26
IRBY ELECTRICAL DIST	CUTOOTS, BOX, GUARDS, INSULATORS, PATCH	2,726.90
KAMPEN FOODS	LEGAL PAD, MEMO BOOK	7.58
KCEDC	REGISTRATIONS-COUNTY BREAKFAST	90.00
RIESENBERG, LISA	MILEAGE-LIBRARY	53.20
SEWELL, LISA	MILEAGE, MEAL, SUPPLIES	201.97
STOREY KENWORTHY	LASER CHECKS	451.97
NEW COOPERATIVE INC	FUEL, CHEMICALS	4,174.33
MICROMARKETING	DVD'S-LIBRARY	116.39
MID AMERICAN ENERGY CO	CASH REQUEST-AUGUST	19,000.00
NIMECA	PURCHASED POWER	129,141.19
NORTHWEST COMMUNICATIONS	TELEPHONE, INTERNET	482.65
OVERDRIVE	EBOOKS/AUDIO-LIBRARY	1,609.27
PALO ALTO CO HEALTH SYSTEM	DRUG TESTS	72.00
PUBLIC FINANCIAL MANAGEMT	SEWER REVENUE ANALYSIS	3,500.00
SKARSHAUG TESTING LAB	TESTING-GLOVES/SLEEVES	280.52
BIG SOO TERMINAL	BULK SALT	5,456.64
THEIN WELL COMPANY	ANNUAL INSPECTION-WELL#7	215.00
TREASURER-STATE OF IOWA	SALES & EXCISE TAX, WITHHOLDING, FEE	7,766.10
US CELLULAR	CELL PHONE SERVICE	602.03
VAN-HOF TRUCKING	FREIGHT-BULK SALT	592.70
WELLMARK BCBS	HEALTH INSURANCE	19,675.89
WEST BEND CHAMBER	M43 PACGDG GRANT-PARADE WAGON	2,040.00
WEST BEND FORD	TOWING, BULB, SERVICE, TIRE REPAIR	274.47
WEST BEND RED POWER	SPRAY GUN, CHAIN, PM FUEL, SPARK PLUG	277.17
WEST BEND JOURNAL	PUBLICATIONS-JULY	473.78
WEST BEND UTILITIES	UTILITIES	7,390.24
WB SUMMER RECREATION	M47 PACGDC GRANT-EQUIPMENT	2,101.00
WEST IOWA BANK	TRANSFER-ELECTRIC SINKING FUND, WIRE FEE	7,021.40
ZIEGLER INC	GENERATOR PM AGREEMENT	13,187.61
DEARBORN LIFE INSURANCE	EMPLOYEE LIFE INSURANCE	310.50
OLSON, CRAIG	ROOM RENTAL	271.87
WALTER SCOTT DISBURSEMENT	CASH RECONCILIATION-JULY	33,210.14
EFTPS	FED/FICA TAX	13,215.41
GALLS	PANTS-POLICE	202.99
SITESCAPES	ENCLOSED LIDS-50% DEPOSIT	922.50
VAN WERT INC	METERS, ERTS	2,768.87
HEFTY, MATTHEW	BOOTS-MATT HEFTY	130.05
I & S GROUP INC	ZONING MAP UPDATES	297.50

CIT SEWER SOLUTIONS	VACUUM CLEANING-LIFT STATION	7,937.09
VERIZON	DATA CARD-POLICE	40.01
KC NIELSEN	GREASE	3.69
SIGN WORKS INK	VEHICLE LOGOS	193.28
BRUHN, TREVOR	BOOTS	172.05
IOWA PUMP WORKS INC	LIFT STATION REPAIR	41,698.54
PYE BARKER FIRE & SAFETY	INSPECTION-CO2 SYSTEM	971.56
PEFA INC	PURCHASED GAS	9,309.30
BRUELLMAN CONSTRUCTION	CONCRETE PATCH	310.00
FENCHEL, DOSTER, BUCK	LEGAL SERVICES	1,995.00
ECONO SIGNS LLC	SIGNS	1,102.33
FOUNDATION ANALYTICAL	TESTS-POOL/WATER/WASTEWATER	94.25
BLACKSTONE PUBLISHING	AUDIOBOOKS-LIBRARY	124.58
PALO ALTO CO SHERIFF	28E AGREEMENT-COMMUNICATIONS	6,770.85
FELD FIRE	FUNCTION FLOW TESTS, PARTS	624.73
PINNACLE MARKETING GROUP	WEST BEND WEBSITE	79.00
TNT CONSTRUCTION	LABOR-CITY HALL IMPROVEMENTS	5,366.00
FORSYTHE, GARY	MEAL	8.32
HUBBELL TRUCK & AG	INSTALL SEAT, REPAIRS	2,067.50
LIBERTY NATIONAL INS	EMPLOYEE INSURANCE PREMIUMS	227.00
ADVANTAGE ADMINISTRATORS	CAFE PLAN BILLING, ADMINISTRATION	582.00
AUREON	COMPUTER, SERVICE, ANTIVIRUS, BACKUP	2,179.09
KEMCO TIRES, INC	TIRE REPAIR	47.08
THE PERFECT TOUCH	ROLLER SCREEN SHADES	4,068.60
AVESIS	VISION INSURANCE	77.89
DELTA DENTAL	DENTAL INSURANCE	218.24
MOREY, TRAVIS	FUEL, MEALS	143.33
LEMAN, DALE	RETURN-GAS BUDGET BALANCE	24.19
PAYROLL CHECKS	TOTAL PAYROLL CHECKS	51,784.89
	CLAIMS TOTAL	666,879.19
	GENERAL FUND	182,633.99
	ROAD USE TAX FUND	83,232.63
	EMPLOYEE BENEFITS FUND	3,075.90
	WATER FUND	13,776.02
	SEWER FUND	58,403.67
	ELECTRIC FUND	251,052.10
	KOPAEG FUND	16,343.09
	GAS FUND	42,272.61
	LANDFILL/GARBAGE FUND	16,089.18

Roll call of vote, all present voting in the affirmative. Motion carried.

RESOLUTION AUTHORIZING TRANSFER OF FUNDS FROM THE CITY OF WEST BEND LOCAL OPTION SALES TAX FUND TO THE CITY OF WEST BEND SEWER FUND:

Moved by Grant Gearhart, seconded by Joe Montag to adopt Resolution #2025-30, a Resolution Authorizing Transfer Of Funds From The City Of West Bend Local Option Sales Tax Fund To The City Of West Bend Sewer Fund. Roll call of vote, “Ayes” – Joe Montag, Chris Newton, Grant Gearhart, Linda Thilges, Brooke Winkelhorst; “Nays” – None. Resolution duly adopted.

MAYOR RESIGNATION:

Mayor Kimberly Johnson submitted a letter of resignation effective September 1, 2025. The City of West Bend will no longer be her primary residence as she has sold her home and will be moving to Pocahontas. Moved by Grant Gearhart, seconded by Brooke Winkelhorst to accept Kimberly Johnson’s resignation as the Mayor of the City of West Bend effective September 1, 2025. Roll call of vote, all present voting in the affirmative. Motion carried. Mayor Pro Tem Linda Thilges will assume the mayoral duties in her absence. The new Mayor will be selected with the outcome of the upcoming City election that will be held on November 4th.

POLICE REPORT:

Police Chief, Anthony Laubenthal submitted his monthly report to the City Council. Last month MART was held in Emmetsburg. The team performed tactical exercises at the West Elementary School. The afternoon was spent performing different training scenarios at the fire house. Anthony has trained and qualified to use the new taser gun that the department purchased. Calls from the last month were reviewed. Regular patrols and security checks are being carried out. There have been multiple zoning permits approved along with miscellaneous measurements being performed.

ELECTRIC OPERATIONS REPORT:

Electric Operations Manager, Craig Olson prepared the Electric Operations Report for the month of July. The work that has been performed in West Bend, Graettinger and Pocahontas was listed in the report. The KOPAEG Committee will meet on Wednesday, August 13th for their regular meeting.

COMMITTEE REPRESENTATIVE UPDATES:

Council Member Linda Thilges attended the County Wide Breakfast. Mayor Kimberly Johnson was present at the Kossuth County Waste Management Meeting for a “Visioning” session.

COUNCIL REPORT:

The NIMECA financial statements were included in the Council Report along with minutes from the July 9th West Bend Public Library Meeting. The West Bend Swimming Pool will close for the season on Friday, August 15th. Sargent Drilling supplied the City with an updated schedule for the construction of Well #8.

OTHER BUSINESS:

Discussion was held on sanitary sewer issues encountered after the recent rainfall. Future lining projects and inspections are being planned. Council Member Linda Thilges had obtained educational materials for scooter operations that could be used by the Police Chief when presenting safety programs at the West Bend-Mallard School.

ADJOURNMENT:

Moved by Linda Thilges, seconded by Brooke Winkelhorst to adjourn the meeting to Monday, August 25, 2025, at 7:00 p.m. at City Hall. Roll call of vote, all present voting in the affirmative. Motion carried.

ATTEST:

/s/ Lisa Sewell
City Clerk

/s/ Kimberly Johnson
Mayor