

August 25, 2025

The West Bend City Council met in regular session at City Hall on Monday, August 25, 2025, at 7:00 p.m. with Mayor Kimberly Johnson presiding.

ROLL CALL OF COUNCIL MEMBERS:

Roll call of the City Council was answered by Joe Montag, Chris Newton, Grant Gearhart and Linda Thilges. Council Member Brooke Winkelhorst arrived at 7:03 p.m. Also present for the meeting were Frank Schmidt, Dave Bahler, Wayne Grimm and Lisa Riesenberg.

APPROVAL OF AGENDA:

Moved by Chris Newton, seconded by Joe Montag to approve the agenda of the meeting. Roll call of vote, all present voting in the affirmative. Motion carried.

APPROVAL OF MINUTES:

Moved by Grant Gearhart, seconded by Joe Montag to approve the minutes of the previous meeting. Roll call of vote, all present voting in the affirmative. Motion carried.

RESOLUTION TO FIX A DATE FOR A PUBLIC HEARING ON PROPOSAL TO ENTER INTO A SEWER REVENUE LOAN AND DISBURSEMENT AGREEMENT AND TO BORROW MONEY THEREUNDER IN A PRINCIPAL AMOUNT NOT TO EXCEED \$588,000:

Moved by Joe Montag, seconded by Grant Gearhart to adopt Resolution #2025-31, a Resolution To Fix A Date For A Public Hearing On Proposal To Enter Into A Sewer Revenue Loan And Disbursement Agreement And To Borrow Money Thereunder In A Principal Amount Not To Exceed \$588,000. Roll call of vote, "Ayes" – Joe Montag, Chris Newton, Grant Gearhart, Linda Thilges; "Nays" – None. Resolution duly adopted.

WATER MAIN EXTENSION – APOSTOLIC CHRISTIAN CHURCH:

Council Member Brooke Winkelhorst arrived at the meeting. Apostolic Christian Church Representatives, Frank Schmidt and Dave Bahler were present to talk with the City Council about the possibility of the Apostolic Christian Church connecting to the municipal water system. They informed the City Council that they have been having issues meeting DNR regulations with regards to their monthly water tests. A water main would have to be constructed by the City to supply water to their location. Their current water usage is minimal and would not put a strain on the City's system however there could be issues with keeping the line chlorinated because of the distance, size of main and low flow of water. They would like to get an estimate of what a consulting fee would cost from the Engineer. If the Apostolic Christian Church would like to proceed with hiring an engineer, the consensus of the City Council is in favor of exploring this project, if it would be feasible for the City and Apostolic Christian Church. The City Council informed the representatives that the Apostolic Christian Church would be responsible for the

construction and engineering fees for this project since they are the ones that are asking to connect to the City's water system. The City Council asked that City Clerk, Lisa Sewell, contact ISG Engineering to get an estimate of the consulting fee and contact Frank Schmidt regarding the fees to explore the proposed project.

DRAINAGE PLAN – WAYNE GRIMM PROPERTY:

Wayne Grimm has submitted a drainage plan to tile his property at 10 7th Street SE. The Council received copies of the plan and Zoning Ordinance to review prior to the Council Meeting. Wayne Grimm attended the Council Meeting to discuss the proposed plan with the City Council. Concerns were voiced about the flow of the water and what that would do to the issues with surface water run-off in the residential area located to the west of Wayne Grimm's property. After due discussion, Council Member Brooke Winkelhorst stated that she will talk to Erpelding Excavation to get their opinion if tiling would help or make things worse for the property owners to the west of the proposed tiling. Council Member Winkelhorst will contact City Clerk, Lisa Sewell on the opinion she receives from Erpelding Excavation.

HOUSING INITIATIVE GRANT FOR NEW CONSTRUCTION – SCOTT & JACKIE KAMPEN:

Moved by Chris Newton, seconded by Brooke Winkelhorst to approve the application submitted by Scott and Jackie Kampen for the housing initiative grant for the construction of the home at 17 3rd Street SW. Roll call of vote, "Ayes" – Joe Montag, Chris Newton, Grant Gearhart, Linda Thilges and Brooke Winkelhorst; "Nays" – None. Motion carried.

WEST BEND ECONOMIC DEVELOPMENT DONATION:

West Bend Economic Development has asked if the City would be willing to accept a donation of \$50,000 on their behalf. The donation is coming from American Endowment Foundation and must be paid to a City or a 501c3 organization. Consensus of the City Council is to accept the donation on West Bend Economic Development Corporations behalf. A Resolution will be prepared for the next City Council meeting.

GAS/PUBLIC WORKS OPERATIONS REPORT:

Gas/Public Works Foreman, Trevor Bruhn prepared the Gas/Public Works Operations Report for the City Council to review. Employees have completed a gas leak survey with IAMU, installed new street signs, trim trees, installed storm sewer intake a WBM school, cleaned the retention pond concrete troughs, read meters, sprayed weeds, swept streets, mowed, taken samples and performed numerous miscellaneous tasks.

COMMITTEE REPRESENTATIVE UPDATES:

The Mayor, Kimberly Johnson attended Kossuth County Emergency Management meeting and Council Member Linda Thilges attended the Northwest Iowa Housing meeting.

COUNCIL REPORT:

The City Council received the Fall Clean-Up and Yard Waste Pick Up Schedule in their packets. The City Council received a copy of a report prepared by ISG showing the progress that is being made on the different projects that they are working on for the City.

OTHER BUSINESS:

Discussion was held on sanitary sewer intakes in town, and they have noticed in the winter months steam comes out of them. City Council Members were concerned that this could be an issue with sanitary sewer and storm sewer being crossed over and discussed having CIT check those intakes when they are in town again. Gas/Public Works Foreman, Trevor Bruhn will be asked to investigate this issue.

ADJOURNMENT:

Moved by Grant Gearhart, seconded by Linda Tilges to adjourn the meeting to Monday, September 8, 2025, at 7:00 p.m. at City Hall. Roll call of vote, "Ayes" – Joe Montag, Chris Newton, Grant Gearhart, Linda Tilges and Brooke Winkelhost; "Nays" – None. Motion carried.

ATTEST:

/s/ Kim Elbert
Deputy Clerk

/s/ Kimberly Johnson
Mayor