

**September 8, 2025**

The West Bend City Council met in regular session at City Hall on Monday, September 8, 2025, at 7:00 p.m. with Mayor Pro Tem Linda Thilges presiding.

**ROLL CALL OF COUNCIL MEMBERS:**

Roll call of the City Council was answered by Joe Montag, Grant Gearhart, Linda Thilges and Brooke Winkelhorst. Council Member Chris Newton was absent.

**APPROVAL OF AGENDA:**

Moved by Brooke Winkelhorst, seconded by Joe Montag to approve the agenda of the meeting. Roll call of vote, all present voting in the affirmative. Motion carried.

**CONSENT AGENDA:**

Moved by Grant Gearhart, seconded by Joe Montag to approve the minutes of the previous meeting; the August 2025 Treasurer's Report with a beginning balance of \$2,077,349.84, receipts of \$328,533.93, disbursements of \$612,044.78 and an ending balance of \$1,793,838.99; the August 2025 Budget Report and to order the following bills paid:

ACCO	CHEMICALS, PUMPING TUBE	885.58
ADAIR COUNTY TREASURER	PROPERTY TAXES-WS#4	233.00
BENNETT RECYCLING	GARBAGE & RECYCLING COLLECTION	16,842.35
CASS COUNTY TREASURER	PROPERTY TAXES-WS#4	229.00
CENTER POINT LARGE PRINT	BOOKS-LIBRARY	47.94
CITY OF WEST BEND	TRANSFER, CAFÉ PLAN	4,042.00
CLAYTON ENERGY CORP	RESERVATION, SERVICE, PURCHASED GAS	12,623.76
COLLISION CENTER	HAIL DAMAGE REPAIR-POLICE	2,135.95
COMMUNITY LUMBER	SUPPLIES, MINOR EQUIPMENT	425.71
VISUAL EDGE IT	COPIER CLICKS/MAINTENANCE	257.39
DAKOTA SUPPLY GROUP	PVC PIPE, BEND, FLEX PIPE, WRENCHES	3,735.93
DALLAS COUNTY TREASURER	PROPERTY TAXES-WS#4	222.00
DEMCO	BOOK COVER SUPPLIES-LIBRARY	150.53
DGR ENGINEERING	ELECTRIC SYSTEM STUDY, NESHAP	7,745.50
ECOLAB	PEST CONTROL	110.33
EGGERS ELECTRIC	LABOR, PARTS-ELECTRIC SERVICE	241.27
FIRST NATIONAL BANK	BOOKS/AUDIOBOOKS-LIBRARY	391.38
HACH COMPANY	TESTING SUPPLIES	121.96
HUMBOLDT CO TREASURER	PROPERTY TAXES-ELECTRIC	50.00
INGRAM	BOOKS-LIBRARY	657.77

IOWA CODIFICATION	CODE UPDATES	363.00
IOWA ONE CALL	LOCATES	28.90
IPERS	IPERS REGULAR	8,447.07
IRBY ELECTRICAL DIST	SOCKET ADAPTERS, SPLICES	323.97
KAMPEN FOODS	PAPER TOWELS-LIBRARY	21.09
KOSSUTH CO TREASURER	PROPERTY TAXES-ELECTRIC	1,752.50
MARTIN MARIETTA	ROCK	397.29
NEW COOPERATIVE INC	FUEL, CHEMICALS	1,103.32
MICROMARKETING	AUDIOBOOKS-LIBRARY	198.82
MID AMERICAN ENERGY CO	CASH REQUEST-SEPTEMBER	35,000.00
NIMECA	PURCHASED POWER	139,313.00
NW COMMUNICATIONS	TELEPHONE, INTERNET	482.65
NYHART COMPANY	ACTUARIAL SERVICES	1,650.00
OVERDRIVE	EBOOKS/AUDIOS-LIBRARY	204.13
PALO ALTO CO TREASURER	PROPERTY TAXES-ELECTRIC	2,513.00
POLK COUNTY TREASURER	PROPERTY TAXES-WS#4	163.00
POSTMASTER	POSTAGE STAMPS	78.00
POTTAWATTAMIE TREASURER	PROPERTY TAXES-WS#4	1,824.00
QUILL CORPORATION	OFFICE SUPPLIES-LIBRARY	18.48
SCHNEIDER, CLINTON	BOOTS	208.64
TREASURER-STATE OF IOWA	STATE SALES & USE TAX, WITHHOLDING	8,062.62
VERMEER SALES & SERVICE	NOZZLE, REMOTE, LANCE, PLUG, SPRAY GUN	1,377.03
WELLMARK BCBS	HEALTH INSURANCE	19,675.89
WEST BEND JOURNAL	PUBLICATIONS-AUGUST	260.70
WEST BEND UTILITIES	UTILITIES, REBATES	7,277.96
WEST IOWA BANK	TRANSFER, WIRE FEE	7,021.40
WESTRUM LEAK DETECTION	LEAK DETECTION SURVEY	975.00
OLSON, CRAIG	BOOTS	173.63
EFTPS	FED/FICA TAX	11,381.76
RAW CUSTOMS	PARTS, LABOR, SUPPLIES	4,933.27
SITESCAPES	BALANCE-ENCLOSED LIDS	922.50
VAN WERT INC	METERS	804.79
WEBSTER COUNTY TREASURER	PROPERTY TAXES-WS#4	104.50
I & S GROUP INC	ENGINEERING FEES	3,754.15
CHEMQUEST INC	MONITORING & TESTING	695.00
KOONS GAS MEASUREMENT	REGULATOR, METER BAR, METER	919.45
EMMET COUNTY SHERIFF	MART DUES	2,000.00
VERIZON	DATA CARD-POLICE	40.01
KC NIELSEN	HINGE KIT, TRAILER PLUG	47.41
HUGHES PHARMACY SERVICES	COLD PACKS, BANDAGES	26.53
SUNSET LAW ENFORCEMENT	AMMUNITION	523.44
PEFA INC	PURCHASED GAS	10,557.36

BALCO UNIFORM CO INC	SHIRT, PANTS-POLICE	163.41
FOUNDATION ANALYTICAL	TESTS-WATER/POOL	60.00
BLACKSTONE PUBLISHING	AUDIOBOOKS-LIBRARY	136.25
PINNACLE MARKETING GROUP	WEST BEND WEBSITE	79.00
LIBERTY NATIONAL INS	EMPLOYEE INSURANCE PREMIUMS	227.00
ADVANTAGE ADMINISTRATORS	CAFE PLAN BILLING	542.00
AUREON	ANTIVIRUS	138.73
AMARIL UNIFORM COMPANY	PANTS, TEE SHIRTS	1,052.44
TALL GIRL PUBLISHING	BOOK-LIBRARY	22.00
AVESIS	VISION INSURANCE	77.89
DELTA DENTAL	DENTAL INSURANCE	218.24
PAYROLL CHECKS	TOTAL PAYROLL CHECKS	41,277.57
	CLAIMS TOTAL	370,769.14
	GENERAL FUND	39,202.15
	ROAD USE TAX FUND	197.16
	LOCAL HOTEL & MOTEL TAX FUND	3,500.00
	WATER FUND	9,013.44
	SEWER FUND	5,047.28
	ELECTRIC FUND	237,447.63
	KOPAEG FUND	15,637.53
	GAS FUND	43,318.59
	LANDFILL/GARBAGE FUND	17,405.36

Roll call of vote, all present voting in the affirmative. Motion carried.

**PUBLIC HEARING ON PROPOSAL TO ENTER INTO A SEWER REVENUE LOAN AND DISBURSEMENT AGREEMENT AND TO BORROW MONEY THEREUNDER IN A PRINCIPAL AMOUNT NOT TO EXCEED \$588,000:**

This was the time and place advertised to hold a public hearing and take action on the proposal to enter into a Sewer Revenue Loan and Disbursement Agreement. The City Clerk announced that there had not been any written objections filed with the City. Mayor Pro Tem Linda Thilges called for any written or oral objections from the public and there being none, the Mayor Pro Tem declared the public hearing closed.

**RESOLUTION TAKING ADDITIONAL ACTION WITH RESPECT TO A SEWER REVENUE LOAN AND DISBURSEMENT AGREEMENT AND AUTHORIZING, APPROVING AND SECURING THE PAYMENT OF A \$588,000 SEWER REVENUE LOAN AND DISBURSEMENT AGREEMENT ANTICIPATION PROJECT NOTE (IFA INTERIM LOAN AND DISBURSEMENT AGREEMENT):**

Moved by Joe Montag, seconded by Brooke Winkelhorst to adopt Resolution #2025-32, a Resolution Taking Additional Action With Respect To A Sewer Revenue Loan And Disbursement Agreement And Authorizing, Approving and Securing the Payment Of A \$588,000 Sewer Revenue Loan And Disbursement Agreement Anticipation Project Note (IFA Interim Loan And

Disbursement Agreement). Roll call of vote, “Ayes” – Joe Montag, Grant Gearhart, Linda Thilges, Brooke Winkelhorst; “Nays” – None. Resolution duly adopted.

**RESOLUTION APPROVING AGREEMENT AND CONTRACT FOR FIRE PROTECTION AND EMERGENCY RESPONSE SERVICES WITH WEST BEND TOWNSHIP:**

Moved by Joe Montag, seconded by Brooke Winkelhorst to adopt Resolution #2025-33, a Resolution Approving Agreement And Contract For Fire Protection And Emergency Response Services With West Bend Township. Roll call of vote, “Ayes” – Joe Montag, Grant Gearhart, Linda Thilges, Brooke Winkelhorst; “Nays” – None. Resolution duly adopted.

**RESOLUTION AUTHORIZING THE MAYOR PRO TEM TO PROCLAIM TRICK OR TREAT HOURS ON OCTOBER 31, 2025, IN WEST BEND, IOWA:**

Moved by Grant Gearhart, seconded by Joe Montag to adopt Resolution #2025-34, a Resolution Authorizing The Mayor Pro Tem To Proclaim Trick Or Treat Hours On October 31, 2025, In West Bend, Iowa. Roll call of vote, “Ayes” – Joe Montag, Grant Gearhart, Linda Thilges, Brooke Winkelhorst; “Nays” – None. Resolution duly adopted.

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WEST BEND, IOWA, APPROVING THE PAYMENT OF GRANT FUNDS TO WEST BEND ECONOMIC DEVELOPMENT CORPORATION FOR ECONOMIC DEVELOPMENT EFFORTS:**

Moved by Brooke Winkelhorst, seconded by Joe Montag to adopt Resolution #2025-35, a Resolution Of The City Council Of The City Of West Bend, Iowa, Approving The Payment Of Grant Funds To West Bend Economic Development Corporation For Economic Development Efforts. Roll call of vote, “Ayes” – Joe Montag, Grant Gearhart, Linda Thilges, Brooke Winkelhorst; “Nays” – None. Resolution duly adopted.

**FIRST READING OF AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF WEST BEND, IOWA, BY AMENDING PROVISIONS PERTAINING TO CIGARETTE AND TOBACCO PERMITS:**

Moved by Brooke Winkelhorst, seconded by Joe Montag to approve the first reading of an ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF WEST BEND, IOWA, BY AMENDING PROVISIONS PERTAINING TO CIGARETTE AND TOBACCO PERMITS. Roll call of vote, “Ayes” – Joe Montag, Grant Gearhart, Linda Thilges, Brooke Winkelhorst; “Nays” – None. Motion carried.

**WAIVE SECOND AND THIRD READINGS OF AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF WEST BEND, IOWA, BY AMENDING PROVISIONS PERTAINING TO CIGARETTE AND TOBACCO PERMITS:**

Moved by Joe Montag, seconded by Grant Gearhart to waive the second and third readings of an ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF WEST BEND, IOWA, BY AMENDING PROVISIONS PERTAINING TO CIGARETTE AND TOBACCO PERMITS. Roll call of vote, “Ayes” – Joe Montag, Grant Gearhart, Linda Thilges, Brooke Winkelhorst; “Nays” – None. Motion carried.

**ADOPTION OF AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF WEST BEND, IOWA, BY AMENDING PROVISIONS PERTAINING TO CIGARETTE AND TOBACCO PERMITS:**

Moved by Joe Montag, seconded by Grant Gearhart to adopt an ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF WEST BEND, IOWA, BY AMENDING PROVISIONS PERTAINING TO CIGARETTE AND TOBACCO PERMITS. Roll call of vote, “Ayes” – Joe Montag, Grant Gearhart, Linda Thilges, Brooke Winkelhorst; “Nays” – None. Motion carried. Mayor Pro Tem assigned Ordinance #303. Said Ordinance shall be in effect from and after its final passage, approval, and publication as provided by law.

**FIRST READING OF AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF WEST BEND, IOWA, BY AMENDING PROVISIONS PERTAINING TO PUBLIC HEARING REQUIREMENTS:**

Moved by Joe Montag, seconded by Brooke Winkelhorst to approve the first reading of an ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF WEST BEND, IOWA, BY AMENDING PROVISIONS PERTAINING TO PUBLIC HEARING REQUIREMENTS. Roll call of vote, “Ayes” – Joe Montag, Grant Gearhart, Linda Thilges, Brooke Winkelhorst; “Nays” – None. Motion carried.

**WAIVE SECOND AND THIRD READINGS OF AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF WEST BEND, IOWA, BY AMENDING PROVISIONS PERTAINING TO PUBLIC HEARING REQUIREMENTS:**

Moved by Grant Gearhart, seconded by Joe Montag to waive the second and third readings of an ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF WEST BEND, IOWA, BY AMENDING PROVISIONS PERTAINING TO PUBLIC HEARING REQUIREMENTS. Roll call of vote, “Ayes” – Joe Montag, Grant Gearhart, Linda Thilges, Brooke Winkelhorst; “Nays” – None. Motion carried.

**ADOPTION OF AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF WEST BEND, IOWA, BY AMENDING PROVISIONS PERTAINING TO PUBLIC HEARING REQUIREMENTS:**

Moved by Brooke Winkelhorst, seconded by Joe Montag to adopt an ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF WEST BEND, IOWA, BY AMENDING PROVISIONS PERTAINING TO PUBLIC HEARING REQUIREMENTS. Roll call of vote, “Ayes” – Joe Montag, Grant Gearhart, Linda Thilges, Brooke Winkelhorst; “Nays” – None. Motion carried. Mayor Pro Tem assigned Ordinance #304. Said Ordinance shall be in effect from and after its final passage, approval, and publication as provided by law.

**SKOGLUND MEATS AND LOCKER SLAUGHTERING PERMIT:**

Moved by Brooke Winkelhorst, seconded by Joe Montag to approve the issuance of a Slaughtering Permit for Skoglund Meats and Locker, effective October 1, 2025. Roll call of vote, all present voting in the affirmative. Motion carried.

**HOMECOMING PARADE ROUTE:**

The West Bend-Mallard School is proposing to hold a parade for their Homecoming Celebration on September 26th. They have asked that the City Council consider approving the route as presented. Moved by Brooke Winkelhorst, seconded by Joe Montag to approve the "Homecoming Parade Route" submitted by the West Bend-Mallard School and scheduled to take place at approximately 2:25 p.m. on Friday, September 26, 2025. Roll call of vote, all present voting in the affirmative. Motion carried.

#### **DRAINAGE – WAYNE GRIMM PROPERTY:**

The Palo Alto County Engineer was contacted regarding the peripheral tiling being done on the Wayne Grimm property at 10 7<sup>th</sup> Street SE within City limits. The Engineer had stated that if the flow of water was not being changed or disrupted there was probably not anything that the City could do to stop it. Other independent contractors were called for additional input. Wayne has since completed the tiling on his property. There will not be any additional action taken on this agenda item.

#### **POLICE REPORT:**

Police Chief, Anthony Laubenthal submitted his monthly report to the City Council. Last month MART was held in Algona. The team met at the Irvington pits and performed firearms training and tactical drills. The group will be meeting with the HEAT team this month for joint training exercises. Anthony assisted with "Stop the Bleed" and ALICE training at the West Bend-Mallard School. The hail damage to the police vehicle has been repaired. The calls for the month were reviewed. Regular patrols and security checks are being carried out. There have been multiple zoning permits approved along with miscellaneous measurements being performed.

#### **ELECTRIC OPERATIONS REPORT:**

Electric Operations Manager, Craig Olson prepared the Electric Operations Report for the month of August. The City Council looked at the work that has been performed in West Bend and the other communities. Pocahontas will be losing a lineman in November. Questions were raised about KOPAEG's current structure and possible changes in the future.

#### **COMMITTEE REPRESENTATIVE UPDATES:**

Council Member Linda Thilges attended the Palo Alto County Economic Development Board Meeting. Council Member Joe Montag will be attending a NIMECA Board Meeting on Tuesday, September 9<sup>th</sup>. Discussions are still taking place with Corn Belt Cooperative regarding the construction of an additional transmission line to serve West Bend. The City Council Sewer Committee will plan to meet on Monday, September 15<sup>th</sup> at 10:30 p.m. to discuss design details for wastewater treatment improvements.

#### **COUNCIL REPORT:**

The NIMECA financial statements and WS#4 cash request were included in the Council Report. The Iowa League of Cities put together information regarding new laws of interest for the City Council to review. The City Council was informed that HF706 is one that will affect them. Special training will be required for government officials regarding open records laws. IAMU will be hosting meetings across the state to talk with members and discuss industry news. They will also be providing the state-required training regarding boards and councils and open records. All of the City Council will plan to attend the September 30<sup>th</sup> meeting in Spencer.

**OTHER BUSINESS:**

The West Bend Economic Development Corporation is forming a committee to research the feasibility of working with Kampen Foods to transition the grocery store into a community owned business. Potential buildings for expansion of the store footprint were discussed. Council Members Joe Montag and Grant Gearhart stated that they would be willing to serve on the committee.

**ADJOURNMENT:**

Moved by Grant Gearhart, seconded by Joe Montag to adjourn the meeting to Monday, September 22, 2025, at 7:00 p.m. at City Hall. Roll call of vote, all present voting in the affirmative. Motion carried.

ATTEST:

/s/ Lisa Sewell  
City Clerk

/s/ Linda Thilges  
Mayor Pro Tem